

CITIZENS ADVISORY COMMITTEE (CAC)  
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)  
January 16, 2018

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:06PM. The following Committee

Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – George Zavala, Chair	P	
D1 – Vacant		
D2 – Rodolfo Parra	A	
D3 – Jonathan Moran	P	
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi	P	
D6 – Oscar Lozoya, Vice-Chair	P	
D7 – Noemi Rojas	P	
D8 – Leah M. Wood	P	
ALT – Mark C. Steele	P	
ALT – Lori Vugteveen	P	
ALT – Vacant		

2. **Public comment.** No public comments
3. **Approval of minutes of last meeting.** Leah Woods moved to approve minutes, Lori Vugteveen seconds motion. All in favor; none opposed; motion passes unanimously.
4. **Discussion and action on the CAC Election of Officers for calendar year 2018.** Lori Vugteveen nominates Leah for Chair person. Aziz Afravi nominates Leah Woods, George Zavala or Oscar Lozoya for Chair person. Committee moves to vote on Leah for Chair, she gets 6 votes. Committee then moves to vote on Oscar for Chair, he gets 2 votes. New Chair becomes Leah Woods. Lori Vugteveen now nominates George Zavala for Vice Chair. Mark Steele nominates Oscar Lozoya for Vice Chair. Committee moves to vote for George Zavala for Vice Chair, he gets all 8 votes. New Vice Chair becomes George Zavala.
5. **Discussion and update on External and Internal Voice Announcements.** Tony Jurado states all buses are being monitored and SM has had hundreds of ride alongs in which there have been slim to no issues. On the customers side as well there seem to be less and less complaints.
6. **Discussion and action on Streetcar System.** Oscar Arriaga spoke about what a success the bus painted like the Streetcar was and how much riders enjoyed it at Winter Fest. Oscar also spoke to various timelines including January 2018, where the first streetcar is scheduled to leave out of Pennsylvania on January 31, 2018. Also spoke about the 3 Streetcar Safety videos that have been created. Question about wheelchair access was brought up, to which reply was it is the same lift safety wheelchair access that the buses currently have.
7. **Presentation and discussion on Project Amistad's 5310 Program.** Representative from Project Amistad spoke to having increased rides from 12 per day to now 15 rides per day. States he understand discussions on possibly partnering with UBER or LYFT however he states that would have to be bought up to the MPO since grant is awarded to MPO directly. Also added that it is important to keep in mind that this service is to be used along all other transportation services and not as a stand alone service he will follow up on alternatives next month.
8. **Discussion and update on monthly Paratransit Advisory Committee meeting.** Discussed change to appeals for the LIFT process. It is now a one step process at the manager/administrative

level. This is also used as a FTA guidelines best practices. If there is a valid reason to overturn then will do so immediately if not then will go to second stage. Aziz feels it is not fair as every case is different.

**9. Monthly Report on Paratransit [LIFT] Services for period ending September 30, 2017.** Alex Arrieta reads numbers for Nov/Dec 2017.

**10. Director's Report [Sun Metro].**

**a. Monthly Customer Service Report for Fixed Route.** George Myers Speaks to Nov/Dec 2017 numbers.

**b. Monthly Ridership and Operations Report for Fixed Route.** George Myers Speaks to Nov/Dec 2017 numbers.

**11. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.**

**12. Call to Adjourn.** Chair asked for motion to adjourn the meeting at 3:16pm. George moves to adjourn, motion seconded by Rebecca. All in favor; none opposed; motion passes unanimously.

Approved by:

/s/ Jay Barasiak  
Department Head/Board Secretary