

CITIZENS ADVISORY COMMITTEE (CAC)  
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)  
NOVEMBER 15, 2016

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:04PM. The following Committee Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – George Zavala		A
D1 – Don Pearson	P	
D2 – Vacant		
D3 – Everardo Sanchez	P	
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi		A
D6 – Oscar Lozoya		A
D7 – Noemi Rojas, Vice-Chair	P	
D8 – Leah M. Wood, Chair	P	
ALT – Mark C. Steele	P	
ALT – Vacant		
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2. **Public comment.** John Eger commented on bus announcements being made too late on bus routes. Lori Vugteveen stated the announcements are made after passing landmarks.
3. **Approval of minutes of last meeting.** Rebecca Hernandez moved to approve the minutes. Seconded by Don Pearson. All in favor; none opposed; motion passes unanimously.
4. **Update from IT on the use of kiosks at transfer centers.** Sal Ochoa gave an update on kiosks that would be used at transfer centers. He contacted different agencies and was unable to locate the type of software Sun Metro is looking for. Julio Perez gave an update on the software that is now available that is accessible through a cell phone. Michael Herrera will do some more research and will be provided an update next month. No action taken.
5. **Report on Safety Performance on Mesa St.** Jay Banasiak reported the route on Mesa is not considered to be a “hot spot” for accidents. Noemi Rojas mentioned there are a lot of people who do not use the crosswalk to reach the bus stop. Everett Esparza stated the bus stop would not be able to be relocated. No action taken.
6. **Update on Streetcar Project.** Carl Jackson presented an update on the Streetcar Project.
  - A. **Maintenance Streetcar Facility** Interior walls and mechanical systems in progress. Erection of steel beams in progress for the streetcar repair and service work areas. Installations of masonry block walls complete on first level.
  - B. **PCC Car Status** Six street cars are currently being refurbished with modern amenities to include AC, Wi-Fi, GPS tracking, video tracking, and ADA compliance. No action taken.
  - C. **Rail Network** 3,000 cubic yards of concrete has been poured. Embedded track work is 35% complete. Embedded track has been installed along Kansas Street in two areas, on Father Rahm and along Santa Fe Street. Paving will be complete before Thanksgiving.
7. **Alameda Brio Update: Community Meetings and groundbreaking ceremonies.** Jay Banasiak invited everyone to the Community Meetings scheduled for November 16, 2016 at Silva Health Magnet at 5:30pm and on November 17, 2016 at Yselta High School at 6:00pm. The Groundbreaking Ceremony of the Alameda Brio will be on December 1, 2016 at 11:00am at Silva Health Magnet. No action taken.

8. **Update on real-time applications for iPhone and computers.** Julio Perez gave an update on the mobile application. 200 placards will be installed advertising the application. Mr. Perez encouraged everyone to test the mobile application internally before “going live” between March and April 2017. No action taken.
9. **South Central Region Transit District expansion plan.** Mr. Banasiak gave an update on the Westside and Northeast Transit Center. Sun Metro will be teaming with Sunland Park, NM to expand their Turquoise and Purple Route to Westside and Northeast Transit Center. New schedules not available yet. No action taken.
10. **Update on monthly Paratransit Advisory Committee meeting.** No update. Meeting not held in October.
11. **Monthly Report for LIFT Services for period ending October 31, 2016.** Alex Arrieta provided monthly statistics report for October 2016. Mentioned Checker Cab is being used for day trips and Sun City is being used from midnight-4:00am. They have good on-time performance, good and clean vehicles. MV’s on time performance is at 95% and collision rate is at .7 collisions per 100K miles. No action taken.
12. **Director’s Report [Sun Metro]**
  - A. **Monthly Customer Service Report for Fixed Route.** George Myers provided monthly statistics report. Mentioned that 171 customer service reports and 19,484 phone calls were answered. No action taken.
  - B. **Monthly Ridership and Operations Report for Fixed Route.** Jay Banasiak provided monthly revenue statistics for October 2016. Mentioned that decrease in ridership continues trending, while preventive maintenance continues to improve. On-time performance being affected by downtown construction. No action taken.
13. **Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee requested that the following items be added to the next meeting’s agenda:
  - A. Leah Wood requesting update on the Quantum
  - B. Request made for update on bus route’s landmark announcements
  - C. Don Pearson requested to see presentation from Alameda Groundbreaking
  - D. Leah Wood requested updated information on Mesa bridge construction/detour from Noemi Rojas
  - E. Mark Steele requesting update on canopies over concession stand at Eastside Transfer Center
14. **Call to Adjourn.** Chair asked for motion to reschedule December CAC meeting from December 20, 2016 to December 13<sup>th</sup>, 2016. Don Pearson so moved. Seconded by Everardo Sanchez. All in favor, none opposed; motion passes unanimously.  
Chair asked for motion to adjourn the meeting at 3:34pm. Rebecca Hernandez so moved. Seconded by Mark Steele. All in favor; none opposed; motion passes unanimously.

Approved by:

/s/ Jay Banasiak  
Department Head/Board Secretary