

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
DECEMBER 13, 2016

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:15PM. The following Committee Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – George Zavala	P	
D1 – Don Pearson	P	
D2 – Vacant		
D3 – Everardo Sanchez		A
D4 – Rebecca Hernandez		A
D5 – Aziz Afravi		A
D6 – Oscar Lozoya	P	
D7 – Noemi Rojas, Vice-Chair	P	
D8 – Leah M. Wood, Chair	P	
ALT – Mark C. Steele	P	
ALT – Vacant		
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2. **Public comment.** John Eger commented on Item 5 requesting announcement update should also include major streets and transfer points.
3. **Approval of minutes of last meeting.** George Zavala moved to approve the minutes. Seconded by Mark Steele. All in favor; none opposed; motion passes unanimously.
4. **Discussion and update on Quantum wheelchair control system for Fixed Route.** Kevin Bunce gave an update on the Quantum. There are 6 in service, as of date, for a 6-month trial. The Quantum is a self-securing system to client's mobility device to hold in place. Customer doesn't need help from the operator. Client is rear-facing for safety issues. No action taken.
5. **Discussion and update on bus route's landmark announcements.** Lloyd Williams gave an update on the announcements. He explained the timing has gotten better. Announcements are scheduled at real-time GPS. George Zavala is requesting this item stay as a standing item on the Agenda for future CAC meetings. No action taken.
6. **Discussion and update on the use of kiosks at transfer centers.** Ismael Segovia presented an example of a kiosk from Love Field Airport in Dallas. George Zavala is requesting staff to ensure new projects are accessible for all customers. No action taken.
7. **Update on Alameda Groundbreaking Ceremony.** Oscar Arriaga presented pictures of the Alameda Brio station and artwork. No action taken.
8. **Presentation and update on Mesa bridge construction/detour(s).** Noemi Rojas presented on Mesa bridge construction and detours. This will include different phases as the construction is being conducted. Everett Esparza explained that the construction is effecting on-time performance with the bus routes. No action taken
9. **Discussion and update on canopy over concession stand at Eastside Transfer Center.** Everett Esparza explained that the purchase request is pending with our Purchasing Department. No action taken.
10. **Update on monthly Paratransit Advisory Committee meeting.** No update. Meeting not held in December 2016.

- 11. Monthly Report for LIFT Services for period ending November 30, 2016.** Alex Arrieta provided monthly statistics report for November 2016. MV's on time performance is at 95.5% and collision rate is at .4 collisions per 100K miles. No action taken.
- 12. Director's Report [Sun Metro]**
- A. Monthly Customer Service Report for Fixed Route.** George Myers provided monthly statistics report. Mentioned that 176 customer service reports and 19,965 phone calls were answered. No action taken.
 - B. Monthly Ridership and Operations Report for Fixed Route.** Raul Escobedo provided monthly revenue statistics for November 2016. Mentioned that decrease in ridership continues trending, while preventive maintenance continues to improve. On-time performance being affected by Mesa bridge construction and detours. No action taken.
- 13. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.** The Committee requested that the following items be added to the next meeting's agenda:
- A.** Movement of bus stops at the Downtown Transfer Center
 - B.** Update on Smartcards for Lift and Fixed Route
 - C.** Election of Officers
 - D.** Standing Item-Update of bus route's announcements
- 14. Call to Adjourn.** Chair asked for motion to adjourn the meeting at 3:42pm. George Zavala so moved. Seconded by Noemi Rojas. All in favor; none opposed; motion passes unanimously.

Approved by:

/s/ Jay Barasiak
Department Head/Board Secretary