

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
April 17, 2018

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:05PM. The following Committee

Members answered to roll call:

	<u>Present</u>	<u>Absent</u>
MO – Leah M. Wood, Chair	P	
D1 – Vacant		
D2 – Rodolfo Parra		A
D3 – Jonathan Moran		A
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi	P	
D6 – Vacant		
D7 – Noemi Rojas	P	
D8 – George Zavala	P	
ALT – Mark C. Steele	P	
ALT – Lori Vugteveen	P	
ALT – Vacant		

2. **Public comment.** Public inquiring about why three different meetings for one relatively same issue (PAC, AAC, CAC) issue being service expansion outside city limits. Project Amistad is there for those rare issues outside city limits. There is a need to repaint crosswalk on Glory road.
3. **Approval of minutes of last meeting.** Motion made, seconded, and unanimously carried to **APPROVE** the Minutes for the previous CAC Meeting.
4. **Update on External and Internal Voice announcements.** No major issues reported to customer service. 0 complaints. March 2018 had 33 ride alongs.
5. **Update on unveiling event of the first PCC car.** Presentation by Mr. Jay Banasiak who spoke to routes and timelines. TXDOT will come down and make sure Streetcar is certified to run normally and produce revenue. Still working on naming hoping to be able to find sponsorship as per CM.
6. **Update on canopies.** Ms. Claudia Garcia updated on project already with CID pending approvals. Material will be metal instead of cloth to sustain the El Paso weather better, winds and sand.
7. **County Report on service expansion.** Linda Cherrington from TTI presented and spoke to the results from study conducted from El Paso MPO and Texas A&M to try to identify the gaps on the needs of the service to areas outside the city limits. Offer various ways to meet the needs of passengers in those areas, including partnering with Sun Metro.
8. **Discussion and update on monthly Paratransit Advisory Committee meeting-** No meeting held for month of March 2018.
9. **Presentation and discussion on adjustments to fixed rout service.** Routes to help people get to Brio then just use Brio for transportation. 4 routes on Westside, however ridership very low at 1.3 per hr 1.73 per mile. Different idea pilot program to maybe work with LYFT and help transport people to the Brio locations.
10. **Monthly Report on Paratransit [LIFT] Services for period ending March 31, 2018.** Mr. Alex Arrieta presented numbers for whole month of March 2018.
11. **Director's Report [Sun Metro].**
- a. **Monthly Customer Service Report for Fixed Route.** Mr. George Myers presented numbers for whole month of March 2018.

b. Monthly Ridership and Operations Report for Fixed Route. Mr. Jay Banasiak presented numbers for month of March 2018.

12. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. Requests are made to have update on all 3 Brio routes and to no longer have item 8 as a standing item.

13. Call to Adjourn. Motion made, seconded, and unanimously carried to adjourn this meeting at 3:54p.m.

Approved by:

/s/ Jay Banasiak
Department Head/Board Secretary