

CITIZEN'S ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)

May 11, 2022

MEETING MINUTES

1. Call to Order and Roll Call

Meeting was called to order at 3:12PM. The following Committee Members answered to roll call

District	Name	Present	Absent
Mayor	Rosalie O. Yanez	X	
D1	Alec Mondello		X
D2	Elisa M. Tamayo	X	
D3	Maria C. Flores	X	
D4	Rebecca Hernandez	X	
D5	Aziz Afravi	X	
D6	Phillip Thomas Laign	X	
D7	Sylvia Carreon	X	
D8	Leah Wood		X
Alternate	Mark Steele	X	

2. Approval of April 13, 2022 minutes.

Motion made by Board Member Tamayo, seconded by Board Member Afravi and unanimously carried to **APPROVE** the minutes of the previous CAC meeting.

3. Public Comment

Board Member Afravi expressed concern that some people are unable to get to their job if they work on Sundays. He also stated that the LIFT is often late on drop offs and pick ups.

Board Member Steele had questions about route tie-ins and was directed to the customer service number, (915) 212-3333

Citizen Lori Ray commented that she has a client who is supposed to be picked up from inside, but that isn't happening. Chief Transit and Field Operations Officer Ellen Smyth directed her to 212-3333 and advised she would look into the policy.

4. Discussion and action on approving Dr. Antoinette Howard as an alternate member

Each candidate gave a brief biography. Resumes had previously been provided to all board members. Due to the other slots being filled, Dr. Antoinette was not nominated.

5. Discussion and action on approving Lori Ray as an alternate member

Each candidate gave a brief biography. Resumes had previously been provided to all board members. Board Member Flores made a motion, seconded by Board Member Yanez to **APPOINT** Lori Ray as an alternate member. Motion carried unanimously

6. Discussion and action on approving Oscar Lozoya as an alternate member

Each candidate gave a brief biography. Resumes had previously been provided to all board members. Board Member Steele made a motion, seconded by Board Member Afravi to **APPOINT** Oscar Lozoya as an alternate member. Motion carried, with Board Member Carreon voting nay.

7. Update on Q2 fixed route reporting measures

Ms. Smyth presented a comparison between FY21 and FY22 Quarter 1 and 2 results in the following areas: Fixed route ridership, affordability, safety, maintenance and customer satisfaction. Board Member Steele inquired if an individual rides multiple times per day, is he counted multiple times. Ms. Smyth explained that he was.

8. Update on Q2 LIFT reporting measures

Ms. Smyth presented a comparison between FY21 Q2 and FY22 Q2 results in the following areas: LIFT Ridership, safety, maintenance and customer satisfaction.

9. Update on Montana BRIO

Board Member Steele inquired if the stop at the TOC was going to be a BRIO stop or a regular fixed route stop once construction is complete. Managing Assistant Director Astrid Bunner explained it would be a BRIO stop. That stop as well as the Airport stop are still under construction. The BRIO is anticipated to open in the fall of 2022.

10. Discussion on responsibilities of the person from Sun Metro who oversees the MV contract and who this person is

Contract Compliance Manager Victor Caraveo introduced himself. He explained that he oversees all Sun Metro contractors and ensures contractors are performing according to the scope of work. He is very involved with the MV contract and in coordination with them.

11. Discussion on number of operation-ready LIFT buses currently compared to 2019 and what measures are being taken to make buses summer ready with AC

MV Employee Rafael Fernandez explained that the average number of vehicles in use due to ridership was 56 in 2019 and down to 41 in 2022 with 51 and 42 in 2020 and 2021 respectively. They have already started ordering and stockpiling A/C parts because some parts are hard to find. Equipment is being calibrated, a new mechanic has been brought on and drivers are reminded to keep the doors closed as much as possible to maintain the temperatures. Also have received 10 new vehicles that are undergoing final inspections. Board Member Steele asked if the seatbelts would be retractable. Mr. Fernandez advised the buses met the ordering specs, so if that was the request that was what we received. Ms. Smyth advised another 10 more vehicles should be in by the end of the year. Board Member Afravi asked if something could be done about the condensation from the A/C dripping on riders. Mr. Fernandez advised maintenance is working on that. Assistant Director Anthony Dekeyzer indicated he would look into that and update at next meeting.

12. Discussion on number of LIFT drivers currently compared to 2019

Mr. Fernandez explained we have had 101, 65, 51, 60 active drivers from 2019 to 2022 respectively. Several have been out due to FMLA, Worker's Comp and other reasons. They are pushing to have 70 active drivers. Board Member Afravi mentioned that the drivers are very professional and polite.

13. Discussion on the return of Sunday Service

Motion made by Board Member Steele, seconded by Board Member Tamayo to **POSTPONE** this item until next month. Motion carried, with Board Member Afravi voting nay.

14. Discussion and action on streaming or posting of meeting video

Motion made by Board Member Steele, seconded by Board Member Tamayo to **POSTPONE** this item until next month. Motion carried, with Board Member Afravi voting nay.

15. Discussion and action on creating a subgroup specifically for paratransit within the CAC

Motion made by Board Member Steele, seconded by Board Member Tamayo to **POSTPONE** this item until next month. Motion carried, with Board Member Afravi voting nay.

16. Opportunity for Committee members to request a staff report on items of interest over which the Board has authority – Discussion of items announced at this meeting will take place during the next regularly scheduled meeting.

Board Member Steele requested an update on streetcar hours of operation and the possibility of increasing the hours.

17. Call to Adjourn meeting

Motion made by Board Member Tamayo, seconded by Board Member Steele to **ADJOURN** the meeting at 4:08PM and was unanimously approved.

Approved as to content:

A handwritten signature in dark ink, appearing to read "Ellen A. Smyth", is written over a horizontal line.

Ellen A. Smyth, P.E. Chief Transit and Field Operations Officer / Board Secretary