

CITIZENS ADVISORY COMMITTEE (CAC)
OF THE MASS TRANSIT DEPARTMENT BOARD (MTDB)
August 20, 2019

MEETING MINUTES

1. **Call to Order and Roll Call.** Meeting was called to order at 2:06 PM. The following Committee

Members answered to roll call:	<u>Present</u>	<u>Absent</u>
MO – Ryan Saenz		A
D1 – Ernesto Villanueva		A
D2 – Eden Robles	P	
D3 – Jonathan Moran	P	
D4 – Rebecca Hernandez	P	
D5 – Aziz Afravi	P	
D6 – Donald Pearson	P	
D7 – Noemi Rojas	P	
D8 – Leah Wood	P	
ALT – Mark Steele	P	
ALT – Lori Vugteveen	P	A
ALT – David Valencia		A

2. **Public comment.** None
3. **Approval of minutes of last meeting.** Motion made by Lori, seconded by Aziz, and unanimously carried to **APPROVE** the Minutes for the previous CAC Meeting.
4. **Discussion on deciding Eastside Transfer Center to Arturo Benavides, Sun Metro driver and Army veteran.** Jay speaks to the procedure. Submitting application, getting 50 signatures, then voting on it.
5. **Presentation on how to get best routes' estimated travel times.** Call in to our customer service as SM is still working on the app.
6. **Presentation/revisit salary breakdown details.** Motion to postpone will bring back at a later agenda.
7. **Presentation on LIFT monthly maintenance report.** Alex goes over numbers. States maintenance is LIFT's priority. Making sure AC's are working at all times. 58 running vans at a time. Contract with Taxis to off set vans if need be. Preventative maintenance is at 100%.
8. **Streetcar update on operational costs and ridership.** Everett speaks to June and July numbers. An average of 21,000 riders per month since sponsorship began. No set end date of sponsorship. Working hrs are: Sun-Wed 11am-12am. Thurs-Sat 11am- 3am.
9. **Discussion on Streetcar shelter side panels.** Everette explains cannot add panels due to may block visibility. One foot cover will not make difference would have to be bigger causing visibility issue.
10. **Discussion one new CAC location, time and date (1 meeting)** Change of location would mean all of the Sun Metro staff to travel. Can definitely look into different date and times. Will vote on time and location next meeting.
11. **Monthly update on Mobile ticketing.** Julio states SM is still working closely with Genfare on the visual ticketing. Upcoming Genfare conference in September will attend and have more information. Meeting scheduled with City IT on questions/concerns.
12. **Monthly update on Paratransit [LIFT] Services for period ending July 31, 2019.** Alex reads the numbers for the month of July.
13. **Director's Report [Sun Metro].**

A. Monthly Customer Service Report for Fixed Route. George presented numbers for month of July 31, 2019.

B. Monthly Ridership and Operations Report for Fixed Route. Jay presented numbers for month July 31, 2019.

14. Opportunity for committee members to request a staff report on items of interest over which the Board has authority. Discussion of items announced at this meeting will take place during the next regularly scheduled meeting. Mesa and Coronado stop. (offline discussion) Discussion and action on date and time of future CACs. Discussion and action on dedication/naming of Eastside transfer center. Update on BRIOS. Change monthly reports to quarterly.

15. Call to Adjourn. Motion made by Leah, seconded by Don, and unanimously carried to adjourn this meeting at 3:21p.m.

Approved by:

/s/ Jay Barasiak

Department Head/Board Secretary