

ACCESSIBILITY ADVISORY COMMITTEE

Minutes



Date & Time: Thursday, Aug 22, 2019 from 2:30-4:00 P.M.

Location: 10151 Montana, Sun Metro Operations Cetner

Agenda Minutes

I. Welcome/Roll Call

Meeting was called to order at 2:40 pm with following members present. Committee introduced themselves, as well as city employees that were present.

Member	Appointment	Present
Marc Salazar	District 1	Present
Crystal Garcia	District 2	
Emre Umucu	District 3	Present
Jose Martinez	District 4	Present
Vacant	District 5	
Mary Castillo	District 6	
Josue Rodriguez	District 7	Present
Kimberly Shaw	District 8	Present
Vacant	Mayor	
Julio Perez	Secretary	Present
Omar DelaRosa	Legal	

II. Call to the Public – Public Comment

No public comment

III. Business Items

Approval of June 27th, 2019 City's Accessibility Advisory Committee Minutes – Chairperson approved unanimously.

IV. Discussion

A. Bus stop enhancement update

- Sun metro is still working on awarding a new contract to continue with the bus stop enhancement project. At this time, it is on hold until a new contractor is procured – it is currently in purchasing.

B. Discussion and update on District Representative meetings

- Kimberly Shaw did receive a response from her City Rep – she's now in the process of setting up a meeting.
- Jose Martinez was able to meet with Rep Morgan's office
 - Discussed plans to continue to improve accessibility around his district
 - Reported a couple of areas within the district that needs ramps/sidewalks
 - Next meeting will take place on Sept 13th – and he will be providing a presentation at the City Rep's meeting on ADA and accessibility
 - He took the opportunity to invite members of the public to come to these AAC meetings
- Marc Salazar and Dolores went to a meeting regarding the Streetcar – and discussed accessibility and funding. He also discussed with them the need to distribute flyers once he would get them.

C. Presentation and update on Sun Metro LIFT Contract

- No update provided as the contract award was postponed

D. Presentation on ADA bathroom requirements

Julio Perez – ADA coordinator provided a visual walk of one of the bathrooms within the Sun Metro facility to explain the main aspects of an accessible bathroom:

- The travel path leading the bathrooms need to be accessible and free of physical barriers
- The main door needs to be easy to open (maximum of 5 lbs of force)
- The sign just outside the door needs to identify the bathroom as ADA accessible.
- The door needs to be wide enough for a wheelchair (at least 32 inches) with enough maneuvering space for a wheelchair to turn into the bathroom.
- At least one of the stalls needs to be ADA accessible
 - At least 60 inches wide, 56 inches in depth – but if the door is directly in front of the water closet, the water closet cannot overlap the required maneuvering clearance and so the depth would have to be at least 66 inches.
 - The stall needs to have grab bars in the back and on the side.
 - The door needs to be self-closing
 - The door needs to open towards the outside so that the door does not overlap the maneuvering space inside.

- If more than 6 toilet compartments are provided (or a combination of 6 or more fixtures – combination of urinals and water closets), at least one ambulatory compartment shall be provided.
 - This compartment needs to have grab bars on the side for ambulatory users who need additional assistance sitting down or getting up.
- All amenities need to be within reach.
- The sinks need to have enough space underneath for a wheelchair user to get close to the faucet.
- All handles need to be easy to turn/pull – no twisting.

E. Update on AAC flyers

Kimberly Shaw distributed some color flyers and pamphlets for every district using her own funds. These flyers can be posted at various locations throughout the City, including areas where citizens with disabilities may attend, such as clinics, hospitals, offices – etc.

- The flyers and pamphlets distributed were in English and Spanish.
- Committee members are encouraged to attend a City Representative meeting and use the flyers to encourage the public to come.
- Pictures of the posters can be used to advertise the meeting via social media.
- It is up to each committee member to research and figure out the best way to distribute them – knowing that the main purpose of these flyers is to get more public members to come to the meetings.
- The team thanked Kimberly Shaw for the work to create/print and distribute these flyers.
- The team needs to find ways to continue to fund the printing of these flyers.

F. Discussion of potential agenda items for next meeting

- Add an item to discuss how to better do public outreach

Next meeting: Aug 22, 2019 – 2:30-4:00pm.

V. Adjournment – 4:03 PM