

ACCESSIBILITY ADVISORY COMMITTEE

Minutes



Date & Time: Thursday, Nov 29th, 2018 from 2:30-4:00 P.M.

Location: 10151 Montana, Sun Metro Operations Cetner

Agenda Minutes

I. Welcome/Roll Call

Meeting was called to order at 2:37 pm with following members present. Committee introduced themselves, as well as city employees that were present.

Member	Appointment	Present
Marc Salazar	District 1	
Jorge Diaz	District 2	
Michelle Adjemian	District 3	Present
Vacant	District 4	
Sylvia Stuckey	District 5	
Mary Castillo	District 6	present
Josue Rodriguez	District 7	Present
Kimberly Shaw	District 8	Present
Vacant	Mayor	
Julio Perez	Secretary	Present
Omar DelaRosa	Legal	

II. Call to the Public – Public Comment

No public comment

III. Business Items

Approval of Nov 29th Minutes – approved unanimously.

IV. Discussion

A. Bus Stop Enhancement Update

Julio Perez

- Almost done with the latter phase of 32 bus stops
- Challenge: No current contractor in place for the next phase. All of the

contractors are busy with City projects. Sun Metro is working diligently to find another contractor that will be dedicated to Sun Metro.

- Kimerly Shaw asked what the requirements are:
 - Answer: Has to go through a formal City procurement process to solicit concrete sidewalk and curb cut work.
 - Has to follow City guidelines in terms of following licensing, insurance, etc.
 - Michelle reported sidewalk needs at SunMount and Viscount.

B. CDBG funding announcement for District 3 and 5

Julio Perez

The City did not receive any formal requests from AAC community members as to what sidewalk and curb cut projects were needed in Districts 3 and 5. Julio Perez will move forward in applying for grant funding using his own observations and City Representative requests. The application is due on Dec 14th.

C. Discussion/update on District Representative meetings

None to report. AAC members have requested meetings with their City Representatives but they've had no success yet.

D. Review/discuss the AAC invitation flyer

Kimberly Shaw

- Flyer has been completed and distributed to members
- Julio Perez recommended that the seal logo of the City be replaced with the most recent one.
- Ms. Shaw will add a couple of lines to the flyer for an email address and contact name.
- Each appointee should move forward with the flyer to advertise the meeting in their own community.

E. Discuss ideas for advertising and distribution of flyers

Julio Perez

- The purpose of the flyer was to invite people from the community to attend this meeting. There is no funding allocated to this flyer.
- Ms. Shaw recommended that each appointee go to their City Representative and ask for a small amount of funding for printing. She will try to get some printed out of her own budget to get the process going – but won't be enough.
- Flyer will also be changed to reflect that the meeting will take place on a regular basis rather than 'monthly' – as there are some months that the AAC does not meet or the AAC may decide to meet every other month or quarterly.
- Michelle volunteered to call the radio/tv stations for their public community projects – to announce the AAC meetings.
- Radio advertising (George Zavala already has items on accessibility on his radio show).
- Discussions also came up around moving the meeting to other locations but ended

up deciding to keep it in one place for now for consistency.

F. Discussion of additional project ideas for AAC agenda items

Julio Perez encourages the committee to always have a substantive agenda that will be of benefit to the community – so they keep coming. Or change the meeting frequency to every month or quarterly.

There were comments back and forth as to how often the AAC should meet – then moved to discussing how they can come up with agenda items that are important to the community. Ideas that came up from the community and AAC members:

- Social service programs
- Services in the community that benefit individuals with disabilities – related to accessibility.
 - Let's enrich the meeting with topics that are of interest and benefit to the community – not just the problems that we're already trying to address. Employment, education, social services, health, emotional well-being, etc. Let's use this list to draw ideas for agenda items.
- AAC appointees should reach out to their districts to understand their issues – and attend some of the public meetings they have. Find out when/where they are meeting and attend those meetings.
- Kimberly Shaw recommended that each AAC appointee should report at every meeting what they're doing to come up with agenda items, research accessibility issues, meet with community members, etc.
 - Julio Perez recommended that instead of having an agenda item to 'discuss district meetings' to assign someone (or take turns), to give a report. That puts pressure on the person to do their homework. Group agreed.
 - Julio asked for volunteers – Kimberly Shaw and Josue volunteered to provide a report in February.
 - Michelle Adjemian volunteered to have a guest speaker for January. Someone, a leader in our community that can speak to something related to accessibility.
 - Kimberly Shaw proposed that every member come up with a list of 10 presentation (guest speaker) topics they'd like to see as part of the AAC. By Jan.

G. Confirm next meeting date/location

- No meeting in December – the next meeting will take place on Jan 24th.

V. Adjournment – 4:45 PM