

**Minutes-Pending**  
**COMMUNITY DEVELOPMENT STEERING COMMITTEE**  
**Thursday, February 24th 2022 - 5:30 p.m.**  
**Virtual meeting**

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**Members Present**

Jose Torres  
Fabiola Campos-Lopez  
Lance Lehr  
Abel Legaspy  
Michael Devine  
Kathleen Lopez  
Ivet Roman

**Members Absent**

Paul Andrew De La Peña

**Late Arrivals**

Rene Hurtado

**Early Departures**

None

**Staff Present**

Abraham Gutierrez, Assistant Director, Community + Human Development  
Mark Weber, Community Development Planning Manager  
Adriana Villalobos, Grant Administrator  
Jahnay Ingram, Research and Management Assistant

**A G E N D A**

1. Call to Order – Jose Torres, Chairperson
2. Introductions + Welcome to Newly Appointed Members – Adriana Villalobos, Grant Administrator
3. Discussion and Action on Steering Committee Absences – Jose Torres, Chairperson
4. Approval of Steering Committee Minutes for January 27<sup>th</sup> 2022, Jose Torres, Chairperson
5. Presentation and discussion on the following project proposals that have been submitted under the 48th Year CDBG Public Facilities Small Scale Set Aside –
  - A. COEP Office of ADA and Accessibility, District #2, Project #2 – Sidewalks along Byron St
  - B. COEP Office of ADA and Accessibility, District #4, Project #2 – Wheelchair Ramps along Wadsworth Ave
  - C. COEP Parks and Recreation Department, Newman Park Improvements
  - D. COEP Parks and Recreation Department, Todd Ware Park Improvements
  - E. COEP Parks and Recreation Department, Wainwright Park Improvements
6. Call to the public
7. Adjournment

**Item 1: Call to order – Jose Torres, Chairperson**

Meeting was called to order at 5:50 pm

**Item 2: Introductions + Welcome to Newly Appointed Members – Adriana Villalobos, Grant Administrator**

**Item 3: Discussion and Action on Steering Committee Absences – Jose Torres, Chairperson**

**Item 4: Approval of Steering Committee Minutes for January 27th 2022, Jose Torres, Chairperson**

A motion was made by Lance Lehr and seconded by Fabiola Campos-Lopez to approve the minutes of January 27, 2021.

AYES: Jose Torres

Fabiola Campos-Lopez

Lance Lehr  
Michael Devine  
Abel Legaspy  
Ivet Roman  
NAYS: None  
Absence: Paul Andrew De La Peña

**Item 5: Presentation and discussion on the following project proposals that have been submitted under the 48th Year CDBG Public Facilities Small Scale Set Aside –**

- A. COEP Office of ADA and Accessibility, District #2, Project #2 – Sidewalks along Byron St**
- B. COEP Office of ADA and Accessibility, District #4, Project #2 – Wheelchair Ramps along Wadsworth Ave**
- C. COEP Parks and Recreation Department, Newman Park Improvements**
- D. COEP Parks and Recreation Department, Todd Ware Park Improvements**
- E. COEP Parks and Recreation Department, Wainwright Park Improvements**

**Item 6: Call to the public**

**Item 7: Adjournment**

A motion was made by Abel Legaspy and seconded by Ivet Roman to adjourn the meeting. The meeting was adjourned at 7:43 pm.

AYES: Jose Torres  
Fabiola Campos-Lopez  
Lance Lehr  
Michael Devine  
Abel Legaspy  
Kathleen Lopez  
Ivet Roman  
Rene Hurtado  
NAYS: None  
Absence: Paul Andrew De La Peña