

**Minutes**  
**Community Development Steering Committee Meeting**  
**Two Civic Center Plaza**  
**2<sup>nd</sup> Floor Council Chambers**  
**Thursday, March 22 2012**

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There being a quorum, Annette Stone called the meeting to order at 5:35 p.m.

**Members Present**

Peg Booker  
Jorge Diaz, Jr.  
Karl Heimer  
Joyce Palmer  
Annette Stone  
Sudy Todd

**Members Absent**

Hector Arellano  
Laura Calvillo Neill  
Moises Rodriguez

**Late Arrivals**

None

**Early Departures**

None

**Staff Present**

Anthony Shaar, Deputy Director  
Pat White, Housing program Manager  
Natalie Nevarez-Straight, Senior Grant Planner  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Annette Stone, Chairperson
2. Approval of Steering Committee Minutes of March 8, 2012 – Annette Stone, Chairperson
3. Review of the Following Proposed Administration and Planning Budgets for 2012-2013:
  - A. Community Development Block Grant (CDBG) Program
  - B. Financial Services
  - C. Legal
  - D. Housing Rehabilitation Administrative and Project Costs Funded with CDBG Revolving Loan Fund Income
  - E. HOME Program
  - F. Emergency Solutions Grant (ESG) Program
  - G. Housing Opportunities for Persons with AIDS (HOPWA) Program
  - H. Continuum Planning and Assistance – El Paso Coalition for the Homeless

4. Citizen Comments on Agenda Items

5. Adjournment

**Item 1: Steering Committee Absences**

A motion was made by Sudy Todd, seconded by Joyce Palmer and unanimously passed to excuse Hector Arellano, Laura Neill and Moises Rodriguez.

AYES: Ms. Booker, Mr. Diaz, Mr. Heimer, Ms. Palmer and Ms Todd.

NAYS: None

ABSENT: Mr. Arellano, Ms. Neill and Mr. Rodriguez

**Item 2: Approval of Steering Committee Minutes of March 8, 2012 – Annette Stone, Chairperson**

A motion was made by Peg Booker, seconded by Sudy Todd and unanimously passed to approve the minutes, as amended.

AYES: Ms. Booker, Mr. Diaz, Mr. Heimer, Ms. Palmer and Ms Todd.

NAYS: None

ABSENT: Mr. Arellano, Ms. Neill and Mr. Rodriguez

**Item 3: Review of the Following Proposed Administration and Planning Budgets for 2012-2013:**

- A. Community Development Block Grant (CDBG) Program
- B. Financial Services
- C. Legal
- D. Housing Rehabilitation Administrative and Project Costs Funded with CDBG Revolving Loan Fund Income
- E. HOME Program
- F. Emergency Solutions Grant (ESG) Program
- G. Housing Opportunities for Persons with AIDS (HOPWA) Program
- H. Continuum Planning and Assistance – El Paso Coalition for the Homeless

**Item 4: Citizen Comments on Agenda Items**

**Item 5: Adjournment**

The meeting was adjourned at 6:18 p.m.