

**Minutes**  
**Community Development Steering Committee Meeting**  
**Two Civic Center Plaza**  
**8<sup>th</sup> Floor Conference Room**  
**Wednesday, August 17, 2011**

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There being a quorum, Annette Stone called the meeting to order at 5:36 p.m.

**Members Present**

Hector Arellano  
Peg Booker  
Karl Heimer  
Joyce Palmer  
Annette Stone  
Sudy Todd

**Members Absent**

Trinidad Acevedo  
Moises Rodriguez

**Late Arrivals**

Laura Calvillo Neill (5:43 p.m.)

**Early Departures**

None

**Staff Present**

Anthony Shaar, Deputy Director  
Tom Serrano, Senior Grant Planner  
Connie Jimenez, Grant Planner  
Patricia White, Housing Program Manager  
Rhoda Tillman, CDBG Contracts Administrator  
Natalie Nevarez-Straight, Senior Grant Planner  
Roxanne Varela, Grant Planner  
Kevin Pitts, Grant Planner

**A G E N D A**

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Annette Stone, Chairperson
2. Approval of Steering Committee Minutes of May 25, 2011 – Annette Stone, Chairperson
3. Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 38th Year (2012-2013) Community Development Block Grant (CDBG) Program, the 2012-2013 Emergency Solutions Grant (ESG) Program and the 2012-2013 Housing Opportunities for Persons with AIDS (HOPWA) Program
4. Citizen Comments on Agenda Items
5. Adjournment

**Item 1: Steering Committee Absences**

A motion was made by Peg Booker, seconded by Karl Heimer, to excuse Trini Acevedo and Moises Rodriguez, and unanimously passed.

AYES: Mr. Arellano, Ms. Booker, Mr. Heimer, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Mr. Acevedo, Ms. Neill and Mr. Rodriguez

**Item 2: Approval of Steering Committee Minutes of May 25, 2011**

A Motion was made by Sudy Todd, seconded by Joyce Palmer, and unanimously carried to approve the minutes.

AYES: Mr. Arellano, Ms. Booker, Mr. Heimer, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Mr. Acevedo, Ms. Neill and Mr. Rodriguez

**Item 3: Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 38th Year (2012-2013) Community Development Block Grant (CDBG) Program, the 2012-2013 Emergency Solutions Grant (ESG) Program and the 2012-2013 Housing Opportunities for Persons with AIDS (HOPWA) Program**

A Motion was made by Karl Heimer, seconded by Peg Booker, and unanimously carried to accept the overall policies and procedures as presented.

AYES: Mr. Arellano, Ms. Booker, Mr. Heimer, Ms. Neill, Ms. Palmer and Ms. Todd

NAYS: None

ABSENT: Mr. Acevedo and Mr. Rodriguez

**Item 4: Citizen Comments on Agenda Items****Item 5: Adjournment**

The meeting was adjourned at 7:17 p.m.