

# **MINUTES**

## **Community Development Steering Committee Meeting**

**Two Civic Center Plaza  
8th Floor – Community Development Conference Room  
Thursday, October 4, 2007**

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There being a quorum, Jim Welshimer called the meeting to order at 5:30 p.m.

### **Members Present**

John Doering  
Rocio Hinojosa  
Ana Duenez  
Billie Brown  
Annette Stone  
Miguel Grijalva  
Joseph Nevarez  
Jim Welshimer

### **Members Absent**

None

### **Staff Present**

Bill Lilly, Director  
Anthony Shaar, Deputy Director  
Tom Serrano, Senior Grant Planner  
Judy Sarabia, Senior Grant Planner  
Judy Emmons, Grant Planner  
Michele Ellington, Grant Planner  
Yolie Cedillo, Recording Secretary  
Susie Moralez, Recording Secretary

### **Agenda**

1. **Discussion and Action on Steering Committee Absences – Jim Welshimer, Chairperson**  
  
Not applicable
2. **Approval of the Steering Committee Minutes of August 16, 2007 – Jim Welshimer, Chairperson**

Motion made and seconded to approve the minutes of August 16, 2007. Motion unanimously passes.

3. **Election of Officers for the 2007-2008 Steering Committee**

Motion made and seconded to appoint Jim Welshimer as Chairman of the Steering Committee. He accepts the nomination.

Motion made and seconded to appoint Billie Brown as Vice-Chairperson of the Steering Committee. She also accepts the nomination.

Both motions pass unanimously.

4. **Discussion and Action on Committee Assignments for the Planning Process for the 34th Year (2008-2009) Community Development Block Grant Program**

Collaboratives and Appeals/Grievance Subcommittee assigned:

- Children and Youth Services, **Billie Brown**
- Economic Opportunity Services, **Jim Welshimer**
- Homeless, Emergency Shelter and Housing Services, **Miguel Grijalva and Annette Stone**
- Mental and Medical Health Services, **Joseph Nevarez**
- Seniors and Persons with Disabilities Services, **Ana Duenez**
- Emergency Shelter Grant, **Miguel Grijalva**
- Neighborhood Revitalization Service Area Public Services, **Billie Brown and Rocio Hinojosa**
- Appeals/Grievance Subcommittee, **Chairman: Billie Brown, Members: Joseph Nevarez and Annette Stone**

John Doering elects not to be assigned to a collaborative.

5. **Presentation by Community Development Staff Regarding the Re-distribution of \$26,437 in CDBG Social Service Funds Returned by the YWCA (Teen Lead Project) to the Following 33<sup>rd</sup> Year (2007-2008) Children and Youth Services Collaborative Agencies:**  
**A. Candlelighters of the El Paso Area (Activity Center) - \$24,707**  
**B. City Parks and Recreation (Sun Country Recreation) - \$1,730**

YWCA opted to return \$26,437 to the CDBG program. Presentations are made by Candlelighters of El Paso and the City Parks and Recreation Department to explain how the funds will be used.

6. **Discussion and Recommendation by the Steering Committee Regarding the Re-distribution of \$26,437 under the Children and Youth Services Collaborative**

Motion made and seconded to approve funding as presented by CDBG. Motion passes unanimously.

**7. Discussion and Action on the Materials to be Provided to the Steering Committee by CD Staff during the Proposal Review Process - Tom Serrano and Judy Sarabia, Senior Grant Planners**

For the 34<sup>th</sup> year, the Committee is presented with the option of receiving a "brief" consisting of crucial pages of the Public Services, NRSA, and Emergency Shelter proposals rather than the entire proposal. The "brief" option is opposed. Motion is made, seconded, and unanimously carried to keep material package the same for these proposals as well as for the public facility proposals.

**8. Public Comments on Agenda Items**

None

**9. Adjournment**

Meeting adjourned at 7:00 p.m.