

**Minutes
Steering Committee Meeting**

**Two Civic Center Plaza
8th Floor Conference Room
Thursday, November 12, 2009**

There being a quorum, Billie Brown called the meeting to order at 5:42 p.m.

Members Present

Billie Brown
Daniel Armendariz
Peg Booker
Karl Heimer
Annette Stone
Jessie Sustaita
Getsemani Yanez

Members Absent

Hector Arellano

Late Arrivals

None

Early Departures

Jessie Sustaita at 6:12 p.m.

Staff Present

Michelle Ellington, Grant Planner
Roxanne Varela, Grant Planner
Kevin Pitts, Grant Planner

A G E N D A

Discussion and Action on:

1. Discussion and Action on Steering Committee Absences – Billie Brown, Chairperson
2. Approval of Steering Committee Minutes of October 1, 2009, and October 7, 2009 – Billie Brown, Chairperson
3. Presentation on Scoring Methods for Public Services Grant Applications – Michele Ellington, Grant Planner
4. Public Comments on Agenda Items
5. Adjournment

Item 1: Steering Committee Absences

A Motion was made by Annette Stone, seconded by Peg Booker and unanimously carried to excuse the absence of Hector Arellano.

AYES: Ms. Brown, Mr. Armendariz, Ms. Booker, Mr. Garcia, Mr. Heimer, Ms. Stone, Ms. Sustaita and Mr. Yanez

NAYS: None

ABSENT: Mr. Arellano

Item 2: Approval of the Steering Committee Minutes of October 1, 2009 and October 7, 2009

A Motion was made by Jessie Sustaita, seconded by Peg Booker, and unanimously carried to approve the Minutes as corrected (an incorrect name appeared in one of the votes).

AYES: Ms. Brown, Mr. Armendariz, Ms. Booker, Mr. Heimer, Ms. Stone, Ms. Sustaita and Mr. Yanez

NAYS: None

ABSENT: Mr. Arellano

Item 3: Presentation on Scoring Methods for Public Services Grant Applications – Michele Ellington, Grant Planner

Item 4: Citizen Comments on Agenda Items

Item 5: Adjournment

The meeting was adjourned at 6:15 p.m.