

## PARKS AND RECREATION ADVISORY BOARD

January 13, 2021  
Virtual Meeting via Microsoft Teams

### Minutes

#### Members Present: (7)

Mayor – Romaree Friedman Herbert  
District 1- Martin Morgades  
District 3- Michael Adjemian  
District 4 – Julia Smith  
District 6 – Sandra Olivar (Chair)  
District 7 – Sylvia Carreon (Vice Chair)  
District 8 – Robert (Bob) Bigney

#### Members Absent: (2)

District 2- Anna Alemán  
District 5- Paul Garcia

#### City Staff Present

Ben Fyffe, Director  
Joe Rodriguez, Assistant Director  
Karla Chavez, Project Manager  
Tim Fulton, SAM department

#### City Attorney – Legal

Roberta Brito, Assistant City Attorney

#### Public Present

none

### 1. Meeting Called to Order

Sandra Olivar, Chair, called the meeting to order at 5:33 p.m.

### 2. Roll Call done by Chair

### 3. Approval of Minutes: December 9, 2020 Parks and Recreation Advisory Board

Sandra Olivar, Chair, asked the Board to review Parks and Recreation Advisory Board minutes and approve.

*Motion by Michael Adjemian to accept December 9, 2020 Parks and Recreation Advisory Board minutes as written, seconded by Bob Bigney, motion passes unanimously. (Sandra Olivar, Julia Smith, Romaree Friedman Herbert, Michael Adjemian, Bob Bigney, Sylvia Carreon, Martin Morgades)*

### 4. Call to the Public (for items not on the agenda):

No members of the public were present to discuss items not on the agenda.

### 5. Update: Director's Update on Parks and Recreation Department Covid-19 Response

Ben Fyffe, Cultural Affairs & Recreation Director, addressed the board and discussed details on Covid-19 response and gave a presentation.

The board members asked questions and were answered.

- 6. Update and Discussion:** On Park Maintenance Activities-Tim Fulton, Park Operations Superintendent, Streets and Maintenance Department  
Tim Fulton, Streets and Maintenance Department, addressed the board and discussed updates for Park maintenance.
- 7. Update and Discussion:** On Parks and Recreation Constructon Project List-Karla Chavez, Project Manager  
Karla Chavez, Project Manager, addressed the board and gave a detailed presentation on the Parks and Recreation construction projects.

Ben Fyffe, Cultural Affairs & Recreation Director, addressed the board and provided additional information.

The board members asked questions and were answered.

Joe Rodriguez, Assistant Director of Parks and Recreation Department, addressed the board to give a quick update on WinterFest 2020.

- 8. Discussion:** Identify Items for Future Agendas

No identifiable items for furture agendas at this time.

- 9. Adjournment: at 6:18 p.m.**

Minutes submitted by Rocio Rivas, Board Recording Secretary