



## BOARD OF PARKS AND RECREATION

February 6, 2017

5:30 p.m. - Basement, Thorman Conference Room  
801 Texas Ave., City Bldg. 3, El Paso, Texas

### Minutes

#### Members Present: 5

District 3 – Deanna A. De La Cruz  
District 4 – Roy Gilyard  
District 5 – Theresa Welch Fordham  
District 6 – Francoise A. Feliberti  
District 7 – Sylvia Carreon (Chair)

#### Members Absent: 2

Mayor – Jerry Pippins  
District 8 – Simon Chandler

#### City Staff Present

Tracy Novak, Director of Parks and Recreation  
Paula Powell, Parks and Recreation Assistant Director  
Joe Rodriguez, Special Recreation Manager  
Wright Stanton, Aquatics Manager  
Elsa Ramirez, Board Recording Secretary

#### Vacancies: 2

District 1 – Vacant  
District 2 – Vacant

#### City Attorney – Legal

Juan Gonzalez, Assistant City Attorney

#### Public Present

George Ambacher  
Rick Miller, FT James Construction

1. Agenda Item #1. Meeting Called to Order  
Sylvia Carreon, Chair, called the meeting to order at 5:31 p.m.

2. Agenda Item #2. Approval of Minutes: November 14, 2016

*Motion by Theresa Welch Fordham to approve minutes as written, seconded by Roy Gilyard. Motion carried. (unanimous)*

3. Agenda Item #3. Call to the Public (for items not on the agenda)  
None

4. Agenda Item #4. **Update and Discussion:** Facility Maintenance Activities – Victor Rivera, Facilities Maintenance Superintendent

Victor Rivera, Facilities Maintenance Superintendent, stated to the Board that they were working on some of the parks restrooms nothing major.

Resolved issue with Marty Robbins boilers; at San Jacinto Plaza working on timer for a section of tree lights to operate year round.

5. Agenda Item #5. Discussion and Action: Request for Right of Entry to Cavalry Man Triangle Park located at 605 N. Santa Fe Street by FT James Construction – Marriott Courtyard HSP – Joel McKnight, Parks and Recreation Assistant Director

Tracy Novak, Parks and Recreation Director, made a PowerPoint presentation to the Board on the request for Right of Entry to Cavalry Man Triangle Park by FT James Construction and the process.

Rick Miller, FT James Construction, answered questions from the Board in regards to the construction.

*Motion by Theresa Welch Fordham to give Right of Entry to Cavalry Man Triangle Park to FT James Construction, seconded by Roy Gilyard. Motion carried. (unanimous)*

*Point of Order: Juan Gonzalez, Attorney, stated to Board to change motion to recommend instead of give, and previous motion made needs to be retracted.*

*Theresa Welch Fordham retracted motion to give Right of Entry to Cavalry Man Triangle Park and second, Roy Gilyard removed his second.*

*Motion by Theresa Welch Fordham to recommend Right of Entry from City Council for Cavalry Man Triangle Park and seconded by Roy Gilyard. Motion carried. (unanimous)*

6. Agenda Item #6. Subcommittees:

- a. **Discussion and Action:** Subcommittee Assignments (as needed)

Simon Chandler will be moved up to Park Naming Subcommittee to fill the vacant position.

Simon Chandler will be moved up to Tree Subcommittee to fill the vacant position.

*Motion by Sylvia Carreon to nominate Theresa Welch Fordham to Chair of the Tree Subcommittee, seconded by Deanna De La Cruz. Motion carried. (unanimous)*

*Point of order: Juan Gonzalez, Attorney, stated to Board to assign an alternate and ask Mr. Chandler at next Board meeting on his availability to attend the Tree Subcommittee Meetings.*

Roy Gilyard will be assigned as the alternate for the Tree Subcommittee.

Theresa Welch Fordham will be assigned as the alternate for the Park Naming Subcommittee.

*Point of Order: Juan Gonzalez, Attorney, stated that the motions need to be restated as Theresa Welch Fordham be named as Chair of the Tree Subcommittee, Roy Gilyard to be the alternate of*

*the Tree Subcommittee, and that Theresa Welch Fordham to be the alternate of the Park Naming Subcommittee, and in both instances that Simon Chandler by operation will move up from alternate on Park Naming and Tree Subcommittee.*

*Motion by Deanna De La Cruz to state that Theresa Welch Fordham be named Chair of the Tree Subcommittee, Simon Chandler will be moved up and Roy Gilyard will be the alternate for the Tree Subcommittee, for the Park Naming Subcommittee I motion that Simon Chandler be moved up to vacant position and Theresa Welch Fordham will be alternate for the Park Naming Subcommittee, seconded by Roy Gilyard. Motion carried. (unanimous)*

**b. Update and Discussion:** Tree Subcommittee Meeting of November 30, 2016 and January 23, 2017

Sylvia Carreon, Chair, mentioned to the Board that Theresa Welch Fordham was temporarily named Chair of the Tree Subcommittee since Mr. Steve Lujan left.

Theresa Welch Fordham, Tree Subcommittee Board Chair, gave the Board an update of last two meetings.

**c. Update and Discussion:** Grievance Subcommittee Meeting of December 12, 2016 – Deanna De La Cruz, Grievance Subcommittee Chair

Deanna De La Cruz gave the Board a brief description of the meeting.

**d. Update and Discussion:** Park Naming Subcommittee Meeting of February 6, 2017 – Roy Gilyard, Park Naming Subcommittee Chair

Roy Gilyard, Park Naming Subcommittee Chair, gave the Board a brief description of applications received to rename two parks.

George Ambacher addressed the Board by stating that most of his comments were given to the Park Naming Subcommittee Board whom all were present at this meeting and to thank all for their consideration of this application.

*Motion by Theresa Welch Fordham to change the name of Valley Creek Park to Mary Frances Keisling Park, seconded by Roy Gilyard. Motion carried. (unanimous)*

*Motion by Francoise Feliberti to change the name of Radford Park to Haddox Family Park, seconded by Roy Gilyard. Motion carried. (unanimous)*

Tracy Novak, Parks and Recreation Director, explained to the visiting public that the next step in this process is the renaming applications will go on the next City Council Agenda and notify the contacts that are on the application so that you can let your family and friends be aware of when it is going to be on the City Council Agenda. The other item will be that it will require the applicants to pay for the name change, so you will be prepared for that cost.

**7. Agenda Item #7. Reports on Recent Activity:**

- a. Recent City Council Agenda Items List
- b. Upcoming Committee Meetings List
- c. Land Acquisition List
- d. Parks and Recreation Construction Projects List

Sylvia Carreon, Chair, asked the Board members if they had any questions on any of the items, which there were no questions.

- 8. Agenda Item #8. **Discussion:** Identify Items for Future Agendas
  - 1. Meeting dates
  - 2. Landscape Ordinance review and presentation
  - 3. Disciplinary matrix and policy

Theresa Welch Fordham brought the question of Board members being re-approved for term of office.

- 9. Adjournment – 6:30 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary