



# **AMENDED MINUTES**

## **PARKS & RECREATION ADVISORY BOARD MEETING**

Tuesday, February 7, 2006  
6:00 p.m.  
Memorial Park Senior Center  
1800 Byron Street

### **Members Present**

Eileen Karlsruher, Chairman  
Mitchel Doblado, Vice Chairman  
Alma Wilson  
Alice Davis  
Daniel Delahaye  
Matthew Carroll  
Walt Phillips  
Jose L. Gutierrez  
Carl Pataky  
Olga Holguin  
Cherilyn Dorsey  
Kelly Duke  
Yolanda Cordova  
Robert Gonzales

### **Members Absent**

Gail Caldwell  
Mary Lyerly

### **Staff Present**

Dr. Norman C. Merrifield  
Barry Russell  
Lucy Martinez  
Joe Rodriguez  
Eliseo Duran

### **Others Present:**

Juan Contreras, P+3  
Veronica Harris, P+3

1. **Meeting called to order** by Chairman, Eileen Karlsruher at 6:00 p.m.
2. **Motion to approve minutes of January 17, 2006; Motion made by Kelly Duke to postpone approval of minutes until March 7, 2006 Board Meeting; motion seconded by Daniel Delahaye; motion passes unanimously.**
3. **Petitions and Communications from the Public:**
  - a. Gilbert Cordova, a member of Manhattan Heights Association formerly known as the Memorial Park Association discussed the need for more lights at Memorial Park. Also, a safety issue there is no sidewalk between Cooper Street and Grant Street. The Association is willing to ask for cement donations for a sidewalk but would like the City's help to do the labor.
  - b. Alma Wilson, Park's Advisory Board member asked the Board if the March Park Board meeting could be postponed one week due to elections. The Board elected not to change the date or time. **Amendment: Eileen Karlsruher, Chairperson asked the Board if the March meeting could be postponed.**
  - c. Daniel Delahaye, Park's Advisory Board Member read into the record a chain of events that occurred at the January 17, 2006 board meeting over the renaming of Eastwood Recreation Center. Procedures at the Board meeting for January were questioned.

**4. Parks and Recreation Staff Announcements:**

- a. Eliseo Duran, Recreation Specialist at Lincoln Center was recognized for his 10 years of outstanding service to the Parks and Recreation Department.

**5. Information and Discussion on Board Meeting Protocol:** Assistant City Attorney, Josette Flores discussed the Texas Statute covering the Open Meetings Act. Under normal circumstances an Advisory Board is not covered by Open Meeting Act regulation. City Policy encourages all its boards to be subject to the Open Meetings Act. The Park's Advisory Board has a little more than an advisory role because of circumstance where you have unsportsman like type behavior where a contract with the City may be breached. Criminal penalties for violations of the Open Meetings Act would amount to a class C misdemeanor that would include a fine of \$100 to \$500, jail time from one month to six months or a combination of both. The Board is completely in its right to adopt a policy for a form or standard format for how you present your agenda. If the Board has a Resolution it should follow the rules that it has established for itself, if the body to which the Board makes its recommendation has the ability to go a different course, it is based on the language of the Resolution. The Board is supposed to follow the regulations established for itself.

**6. Information and Discussion on Subcommittee Assignments by Eileen Karlsruher, Park's Advisory Board Chairperson:** Ms. Karlsruher discussed the subcommittee assignments and stated that the only committee that meets most regular depending on when they have an issue is the Sports Grievance Committee and their decision cannot be overruled by City Council. All members were given a Subcommittee assignment list with each subcommittee being represented by each district.

**7. Information and Discussion on Status Report of QOL Projects being Managed by P+3:** Juan Contreras, Project Manager of P+3 introduced Veronica Harris that will take over for Juan Contreras as Project Manager for Park's Department. Monday, February 6, 2006, City Council approved the contract for Chelsea and Hawkins Pools. Chelsea swimming pool will be out of service the beginning of summer with major renovations and Hawkins only involves the replacement of some pool equipment, which will only take 2-3 weeks.

**8. Discussion and Action:** Juan Contreras, Project Manager of P+3, request approval to transfer of \$215,000 from the Park Contingency Fund to the Westside Sports Complex to fund the first phase construction of an off site parking lot on El Paso Community College (EPCC) land in exchange for 25 acres owned by EPCC. **Motion to approve the transfer of funds made by Matthew Carroll; seconded by Robert Gonzales; all in favor; motion passes unanimously.**

**9. Update on Joint Quality of Life/Development Services LRC scheduled for Monday, February 6, 2006 by Dr. Merrifield:** Dr. Merrifield discussed two items presented. First item was with Jim Carrillo of Halff and Associates recommendations for the subdivision rewrite ordinance and second was the Park Foundation Naming Policy obtaining an Agreement between the City of El Paso and the Park Foundation. **Jim Carrillo** with Halff and Associates stated three items that were important when land

became available. **1)** Amount of land that would have to be dedicated for Parkland now is 1 acre per 200 lots; recommendation was to go to 1 acre per 88 lots. Council accepted **2)** Recommendation that they go to a higher fee in lieu of land. The fee now is \$300 per lot; recommendation is to increase the fee to at least \$500 per lot. **3)** The minimum threshold for parkland will be 1 acre, last year it was adjusted to 2 acres and reverted back; consultant and staff recommendation made was for 3 acres.

**10. Meeting adjourned at 8:15 p.m.**