



PARKS AND RECREATION ADVISORY BOARD

May 1, 2017

5:30 p.m. - Basement, Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: (4)

District 3 – Deanna A. De La Cruz
District 4 – Roy Gilyard (Vice Chair)
District 5 – Theresa Welch Fordham
District 6 – Francoise A. Feliberti

Members Absent: (3)

District 2 – David J. Ochoa
District 7 – Sylvia Carreon (Chair)
District 8 – Simon Chandler

Vacancies: (2)

District 1 – Vacant
Mayor – Jerry Pippins (*Resigned*)

City Staff Present

Tracy Novak, Director of Parks and Recreation
Paula Powell, Assistant Director
Joel McKnight, Assistant Director
Steve Lunsford, Land Management Superintendent
Elsa Ramirez, Board Recording Secretary
Sandra Chavarria, Accounting/Payroll Clerk
Sonia Ceballos, Accounting/Payroll Clerk

City Attorney – Legal

Juan Gonzalez, Assistant City Attorney

Public Present

None

1. Agenda Item #1. Meeting Called to Order
Roy Gilyard, Vice Chair, called the meeting to order at 5:38 p.m.
2. Agenda Item #2. Approval of Minutes: April 3, 2017

*Motion by Theresa Welch Fordham to approve minutes as written, seconded by Deanna De La Cruz.
Motion carried. (unanimous)*

3. Agenda Item #3. Call to the Public (for items not on the agenda)
None

4. Agenda Item #4. **Update and Discussion:** Park Maintenance Activities – Steve Lunsford, Land Management Superintendent

Steve Lunsford reported:

- Mowing on a weekly basis
- Moving irrigation to 1 1/2” per week
- Landscaping:
 - Houston Park - re-sodding, reestablishing planter boxes, replace stand surface, deadwood
 - Pennsylvania Circle - removed trees

5. Agenda Item #5. **Discussion and Action:** Introduction statement for Grievance Subcommittee Meetings – Tracy A. Novak, Parks and Recreation Director

Tracy Novak, Director, presented to the Board an Introduction Statement to be read before each Grievance Subcommittee Meeting.

Motion by Theresa Welch Fordham to accept statement with the following changes to sentence number three (as shown in attachment to minutes) to show The Parks and Recreation Advisory Board and immediately after to show (Board) in parenthesis and accept the statement in its entirety as so moved, seconded by Deanna De La Cruz. Motion carried. (unanimous)

6. Agenda Item #6. **Discussion:** Title 13 Ordinance – Implementation – Paula Powell, Parks and Recreation Assistant Director

Paula Powell, Assistant Director, reviewed the Title 13 Ordinance with the Board. Changing the municipal code to allow for three categories: 1. Game only, 2. Permit required fields, 3. Other Practice Area (open use). This was presented to the Board previously and updated the code change that was approved by City Council and had six community meetings. Concerns were addressed from community meetings and our next plan of action is have community input again and visit the fields that would be affected. Establish fees or no fees for the fields, install signs, start the education campaign, gather data, initiate structure to provide better maintenance. Some of the community concerns that came up were price, lights, monopolizing fields, enforcement, and no place to play.

7. Agenda Item #7. **Subcommittees:**

- a. **Discussion and Action:** Subcommittee Assignments (as needed)

Tracy Novak, Director, let the Board know that Mr. Jerry Pippins resigned from his position with the Board.

Theresa Welch Fordham, Board member, let the Board know that she would be happy fill-in as the Alternate for the Grievance Subcommittee.

Motion by Deanna De La Cruz to nominate Theresa Welch Fordham as the Alternate for the Grievance Subcommittee, seconded by Francoise Feliberti. Motion carried. (unanimous)

- b. **Update and Discussion:** Tree Subcommittee Meeting of April 17, 2017 – Theresa Welch Fordham

Theresa Welch Fordham, Board member, provided the Board an update from the last Tree Subcommittee Meeting.

The Board members had a discussion on the items reviewed at last Tree Subcommittee Meeting.

8. Agenda Item #8. **Reports on Recent Activity**

- a. Recent City Council Agenda Items List
No questions from Board members on this item.
- b. Upcoming Committee Meetings List
No questions from Board members on this item.
- c. Land Acquisition List
None
- d. Parks and Recreation Construction Projects List
No questions from Board members on this item.

9. Agenda Item #11. **Discussion:** Identify Items for Future Agendas

- 1) Landscape Ordinance presentation by Planning & Inspections Dept.
- 2) Access fees at new sports complex
- 3) TIRZ & PID Funding for Eastside Sports Complex – Matthew McElroy, Director, International Bridges
- 4) Overview on the budget

10. Adjournment – 6:15 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary