



PARKS AND RECREATION ADVISORY BOARD

August 14, 2017

5:30 p.m. - Basement, Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: (7)

District 1 – Romaree Friedman Herbert
District 2 – David J. Ochoa
District 3 – Deanna A. De La Cruz
District 5 – Theresa Welch Fordham
District 6 – Francoise A. Feliberti
District 7 – Sylvia Carreon (Chair)
District 8 – Simon Chandler

Members Absent: (1)

District 4 – Roy Gilyard (Vice Chair)

Vacancies: (1)

Mayor – Vacant

City Staff Present

Tracy Novak, Director
Joel McKnight, Assistant Director
Steve Lunsford, Land Management Superintendent
Elsa Ramirez, Board Recording Secretary
Andrea Schiechl, Recreation Programs Manager
Vicente De Santiago, Park Area Supervisor
Jose Carlos Villalva, Real Estate Manager

City Attorney – Legal

Juan Gonzalez, Assistant City Attorney

Public Present

Todd Stuart
Beatriz Baeza
Victor Armendariz
Christopher Hoggard
Todd Peterson

1. Agenda Item #1. Meeting Called to Order
Sylvia Carreon, Chair, called the meeting to order at 5:33 p.m.
2. Agenda Item #2. Approval of Minutes: June 5, 2017
Sylvia Carreon, Chair, asked the Board if they have reviewed the minutes and if the Board had any questions or comments. No questions or comments from Board.

*Motion by Teresa Welch Fordham to approve minutes as written, seconded by David Ochoa.
Motion carried. (unanimous)*

3. Agenda Item #3. Call to the Public (for items not on the agenda)

None

4. Agenda Item #4. Update and Discussion: Park Maintenance Activities – Steve Lunsford, Land Management Superintendent

Steve Lunsford, Land Management Superintendent, turned over the report to Andrea Schiechl, Recreation Programs Manager, to report on Field Recovery project.

Andrea Schiechl, Recreation Programs Manager, made a presentation to the Board on the Field Recovery project.

A discussion was held with the Board members in regards to the fields.

Tracy Novak, Director, mentioned that he had received many complaints of parks not being paid attention to and were in poor condition. The department has improved the fields in the last few years and there is a big difference now.

Andrea Schiechl, Recreation Programs Manager, and Vicente De Santiago, Park Area Supervisor, left at 6:45 p.m.

5. Agenda Item #5. Discussion and Action: Washington Park, Chico's Tacos Lease Extension – Michelle Valdez, Land and Contract Administrator, Economic Development Department

Jose Carlos Villalva, Real Estate Manager, addressed the Board in regards to this lease agreement with Chico's Tacos for the Board's approval.

Motion to extend lease for Chico's Tacos as part of Washington Park, seconded by David Ochoa. Motion carried (unanimous).

6. Agenda Item #6. Budget Presentation – Tracy Novak, Director

Tracy Novak, Director, made a presentation to the Board on the previously submitted budget for Fiscal Year 2018.

A discussion was held with the Board members on the budget.

Sylvia Carreon, Chair, asked if the presentation can be emailed out to the Board members for review, since the presentation was in small print.

7. Agenda Item #7. Boy Scout Lodge Status – Jose Carlos Villalva, Real Estate Manager, Economic Development Department

Jose Carlos Villalva, Real Estate Manager, provided the Board with an update on this property.

A discussion was held with Board members in regards to this property.

Todd Stuart, citizen, made a presentation to the Board in regards to this property and he would like this property rehabilitated to serve the community.

Beatriz Baeza, citizen, spoke to the Board in regards to this property and how they would like to see this property rehabilitated to serve the community.

Tracy Novak, Director, made some suggestions to the citizens who addressed the Board on steps they need to take to have this location considered for a potential community facility. The facility is not currently a park facility.

8. Agenda Item #8. Church Site, 2204 Hibbert, Potential Park Site – Tracy Novak, Director

Tracy Novak, Director, made a presentation to the Board in regards to the church site.

A discussion was held with the Board members in regards to this property. Park staff's recommendation was not to accept this proposal to obtain this property due to other facilities were available to meet the public need in the area.

David Ochoa, Board member, asked if he could obtain a report of acreage per capita.

Victor Armendariz, citizen, made a presentation to the Board in regards to this property and represented that neighbors would like to see this property made into a community park.

Todd Peterson, representative of the church, spoke to the Board in regards to their property and how they are willing to work with Parks to turn it into a park.

Sylvia Carreon, Chair, suggested to the citizens attending the steps they would need to take to make this happen.

Christopher Hoggard, citizen, addressed the Board on this property and would like to see this property made into a community park.

Point of Order: Juan Gonzalez, Assistant City Attorney, cautioned Mr. Hoggard to stick to Agenda item.

Francoise Feliberti, Board member, would like it noted that she thought it is a great idea.

9. **Subcommittees:**

a. **Discussion and Action:** Subcommittee Assignments (as needed)
None

b. **Discussion and Action:** Pending Subcommittee Recommendations (as needed)
None

Motion by Sylvia Carreon, Chair, that Subcommittee Assignments will remain the same with no changes and there are no items pending for recommendations. Motion carried unanimous.

10. Agenda Item #7. **Reports on Recent Activity**

- a. Recent City Council Agenda Items List
- b. Upcoming Committee Meetings List
- c. Land Acquisition List
None
- d. Parks and Recreation Construction Projects List

No questions from Board members on these items.

11. Agenda Item #8. **Discussion:** Identify Items for Future Agendas

- 1. Playground Replacement Program
- 2. Revisit Central planning on flat fields

12. Adjournment – 7:57 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary