



PARKS AND RECREATION ADVISORY BOARD

October 9, 2017

5:30 p.m. - Basement, Thorman Conference Room
801 Texas Ave., City Bldg. 3, El Paso, Texas

Minutes

Members Present: (7)

District 1 – Romaree Friedman Herbert
District 2 – David J. Ochoa
District 3 – Deanna A. De La Cruz
District 4 – Roy Gilyard (Vice Chair)
District 5 – Theresa Welch Fordham
District 7 – Sylvia Carreon (Chair)
District 8 – Simon Chandler

Members Absent: (1)

District 6 – Francoise A. Feliberti

Vacancies: (1)

Mayor – Vacant

City Staff Present

Tracy Novak, Director
Elsa Ramirez, Board Recording Secretary
Gloria Venzor, Project Manager
Victor Rivera, Facilities Maintenance Supervisor
Michael J. Vonasek, Asst. Director of Construction and
Development, Capital Improvement Department
Daniel Garcia, Project Manager, Capital Improvement
Department

City Attorney – Legal

Leslie Jean-Pierre, Assistant City Attorney

Public Present

Rudy Sanchez
David Rodriguez

1. Agenda Item #1. Meeting Called to Order

Sylvia Carreon, Chair, called the meeting to order at 5:30 p.m.

Deanna De La Cruz, Board member, arrived at 5:37 p.m.

Romaree Friedman Herbert, Board member, arrived at 5:38 p.m.

Leslie Jean-Pierre, Asst. City Attorney, arrived at 5:39 p.m.

2. Agenda Item #2. Approval of Minutes: August 14, 2017

Sylvia Carreon, Chair, asked the Board if they have reviewed the minutes and if the Board had any questions or comments. No questions or comments from Board.

Motion by Teresa Welch Fordham to approve minutes as written, seconded by Roy Gilyard.

Motion carried. (unanimous)

3. Agenda Item #3. Call to the Public (for items not on the agenda)

Rudy Sanchez, addressed the Board in regards to the Coach Guidelines and would like to be re-considered for a Coaching position.

David J. Ochoa, Board member, made a motion to suspend the rules in Mr. Rudy Sanchez's case.

Sylvia Carreon, Board Chair, informed David Ochoa that this Board is here to hear and make recommendations but cannot act on established guidelines, since it wasn't on the posted agenda.

A discussion was held among the Board members on this topic.

David J. Ochoa, Board member, retracted his motion to suspend the rules and to place this item on a future agenda for discussion and contact Mr. Rudy Sanchez so he can appear at such time.

David Rodriguez, one of the concerned parents speaking on behalf of Rudy Sanchez, addressed the Board to say how proud he is of Mr. Sanchez and has a nine year old daughter which Mr. Sanchez coaches and would like Rudy Sanchez to be reconsidered as a Coach for the kids.

4. Agenda Item #4. **Update and Discussion:** Facilities Maintenance Activities – Victor Rivera, Facilities Maintenance Supervisor

Victor Rivera, Facilities Maintenance Supervisor, reported the following to the Board:

- Baby changers, City Council directed that they be installed in every restroom. They are waiting on shipment to arrive and then will install based on highest used facilities first.
- Nolan Richardson Rec Center – roof leaks have been repaired
- Carolina – restrooms restored to operating condition
- Blackie Chesher – athletic field lights have been completely re-lamped

Victor Rivera, Facilities Maintenance Supervisor, left at 5:55 p.m.

5. Agenda Item #5. **Discussion and Action:** Presentation on Recommended Scattered Flat Fields Plan and Resolution of Use of Quality of Life funds – Tracy Novak, Director

Tracy Novak, Director, made a presentation to the Board on the Scattered Flat Fields Plan from the 2012 Quality of Life bond funds.

A discussion was held with the Board members on this topic.

Motion by Theresa Welch Fordham to recommend to City Council to approve the Resolution authorizing Scattered Flat Field Plans priority list for implementation, seconded by Roy Gilyard. Motion carried (unanimous).

6. Agenda Item #6. **Discussion:** Playground Replacement Program – Gloria Venzor, Project Manager

Gloria Venzor, Project Manager, made a presentation to the Board on this item.

A discussion was held with Board members on this item.

Gloria Venzor, Project Manager, left at 6:47 p.m.

7. Agenda Item #7. **Discussion:** Eastside Sports Complex update – Capital Improvement Department

Michael Vonasek, Assistant Director of Construction and Development for the Capital Improvement Department, made a presentation to the Board on the Eastside Sports Complex.

A discussion was held with Board members and Mr. Vonasek on this topic. One of the questions asked from Board members was the address of this location, which Daniel Garcia stated it is 11843 Montwood but would confirm.

8. Agenda Item #8. **Discussion:** Tree Planting Program – Theresa Welch Fordham

Theresa Welch Fordham, Board member, provided an update on this item being reviewed by the Tree Subcommittee.

A discussion was held with the Board members on this item.

9. **Subcommittees:**

- a. **Discussion and Action:** Subcommittee Assignments (as needed)

None

- b. **Discussion and Action:** Pending Subcommittee Recommendations (as needed)

None

- c. **Update and Discussion:** Tree Subcommittee Meeting of September 18, 2017 – Theresa Welch Fordham

Theresa Welch Fordham, Board member, gave the Board an update on the Tree Subcommittee's projects.

10. Agenda Item #7. **Reports on Recent Activity**

- a. Recent City Council Agenda Items List

- b. Upcoming Committee Meetings List

- c. Land Acquisition List

None

- d. Parks and Recreation Construction Projects List

No questions from Board members on these items.

11. Agenda Item #8. **Discussion:** Identify Items for Future Agendas

1. Review Guidelines for qualification of coaches
2. CDBG application to fund improvements to old Chelsea Pool for District 4, for the design of a skate park in place of the pool.
3. Boy Scout Lodge
4. Using old rugby field at Pershing Dam, potential for flat field

Point of Order by Leslie Jean-Pierre, Assistant City Attorney, that Board members need to stick to items to be discussed for future agenda.

Sylvia Carreon, Board Chair, asked all the current Board members to check on their terms as some of them were about to expire and they need to be re-appointed.

12. Adjournment – 7:03 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary