



## PARKS AND RECREATION ADVISORY BOARD

December 09, 2019

5:30 p.m. - Basement, Thorman Conference Room  
801 Texas Ave., City Bldg. 3, El Paso, Texas

### Minutes

#### Members Present: (6)

District 1 – Martin Morgades  
District 3- Edward Frausto (Vice Chair)  
District 2- Anna Alemán  
District 4 – Julia Smith (Chair)  
District 6 – Sandra Olivar  
District 7 – Sylvia Carreon

#### City Staff Present

Tracy Novak, Director  
Joel McKnight, Assistant Director  
Rocio Rivas, Board Recording Secretary  
Nick Ferriola, Human Resources  
Armando Pena, Human Resources Manager

#### Public Present

Ana Duenez  
Patrick Brown  
Debi Lopez  
Larry Hernandez  
Victor Salazar Jr.  
Gloria Castillo  
Jose A. Castillo

#### Members Absent: (3)

Mayor – Vacant  
District 5- Christa J Madero  
District 8 – Vacant

#### City Attorney – Legal

Russell Abeln, Assistant City Attorney

1. Agenda Item #1. Meeting Called to Order  
Julia Smith, Chair, called the meeting to order at 5:30 p.m.
2. Agenda Item #2. Approval of Minutes: November 18, 2019  
Julia Smith, Chair, asked the Board to review minutes and approve.

*Motion by Julia Smith to accept minutes as written, seconded by Sandra Olivar. Motion carried (unanimous).*

3. Agenda Item #3. Call to the Public (for items not on the agenda):

No one at this meeting.

4. Agenda Item #4. Presentation and Discussion: Armando Pena, Human Resources Manager, addressed the Board and gave a presentation over the current and future process in regards to hiring for the Water Parks.

Martin Morgades, Board member asked questions and was answered.

*At 5:34p.m. Anna Aleman, board member arrived*

Tracy Novak, Director, addressed the Board with additional details concerning the hiring process.

Sylvia Carreon, Board member asked about qualifications and was answered.

5. Agenda Item #5. Discussion and Action: Park Naming Subcommittee recommendation to rename Vivid Dreams Parks located at 4960 Vincent James, El Paso, Tx 79938, to Frank Castillo Park.

Sandra Olivar, Chair of Park Naming Subcommittee addressed the Board concerning this item.

*At 5:38p.m. Armando Pena and Nick Ferriola leave*

*Motion by Sandra Olivar, to recommend the Adoption of the naming of Vivid Dreams Park to Frank Castillo Park, seconded by Julia Smith. Motion carried (unanimous).*

6. Agenda Item # 6. Discussion and Action: Park Naming Subcommittee recommendation to rename Vocational Park Pond located at 7464 Balsam Drive, El Paso, Tx 79915, to Cedar Grove Park Pond.

Sandra Olivar, Chair of Park Naming Subcommittee addressed the Board concerning this item.

*At 5:40 p.m. Citizens for Item #5 leave.*

*Motion by Sandra Olivar, to recommend the Adoption of the naming of Vocational Park Pond to Cedar Grove Park Pond, seconded by Martin Morgades. Motion carried (unanimous).*

*At 5:42 p.m. Ms. Duenez leaves.*

7. Agenda Item #7. Subcommittees:

- a. **Discussion and Action:** Subcommittee Assignments

Julia Smith, Chair, addressed the board, Grievance Subcommittee has a vacancy for Alternate.

*Motion by Julia Smith to place Anna Aleman as an Alternate member for the Grievance subcommittee. Seconded by Sylvia Carreon, Motion carried. (unanimous).*

8. Agenda Item # 8 **Reports on Recent Activity :**

- a. Recent City Council Agenda Items List
- b. Upcoming Committee Meetings List Open Space Advisory Board
- c. Land Acquisition List
- d. Parks and Recreation Construction Projects List

Nothing to discuss on these items

9. Agenda Item #9. **Update:** Director's Comments

Tracy Novak, Director, addressed the Board and invited the Board to the Winterfest and Celebration of Lights Parade. He also gave the details of the event for this upcoming weekend.

10. Agenda Item #10. **Discussion:** Identify Items for Future Agendas  
Nothing to discuss this item at this time.

*Motion by Julia Smith to adjourn the meeting. Approved (unanimous)*

11. Adjournment – 5:55 p.m.

Minutes submitted by Rocio Rivas, Board Recording Secretary