

## PARKS AND RECREATION ADVISORY BOARD

December 9, 2020  
Virtual Meeting via Microsoft Teams

### Minutes

#### Members Present: (8)

Mayor – Romaree Friedman Herbert  
District 1- Martin Morgades  
District 3- Michael Adjemian  
District 4 – Julia Smith  
District 5- Paul Garcia  
District 6 – Sandra Olivar (Chair)  
District 7 – Sylvia Carreon (Vice Chair)  
District 8 – Robert (Bob) Bigney

#### Members Absent: (1)

District 2- Anna Alemán

#### City Staff Present

Ben Fyffe, Director  
Joe Rodriguez, Assistant Director  
Brenda Romero, Programs Manager  
Karina Brasgalla, Planning & Inspections Dept.  
Diana Cepeda, Museums & Cultural Affairs Dept.

#### City Attorney – Legal

Roberta Brito, Assistant City Attorney

#### Public Present

none

### 1. Meeting Called to Order

Sandra Olivar, Chair, called the meeting to order at 5:33 p.m.

### 2. Roll Call done by Chair

### 3. Approval of Minutes: November 9, 2020 Parks and Recreation Advisory Board and November 19, 2020 Special Joint Meeting

Sandra Olivar, Chair, asked the Board to review Parks and Recreation Advisory Board minutes and approve.

*Motion by Julia Smith to accept November 9, 2020 Parks and Recreation Advisory Board minutes as written, seconded by Sylvia Carreon, motion passes unanimously. (Sandra Olivar, Julia Smith, Romaree Friedman Herbert, Paul Garcia, Bob Bigney, Sylvia Carreon, Martin Morgades)*

Sandra Olivar, Chair, asked the Board to review Special Joint Meeting minutes and approve.

*Motion by Sylvia Carreon to accept November 19, 2020 Special Joint Meeting minutes as written, seconded by Julia Smith, motion passes unanimously. (Sandra Oliva, Julia Smith, Romaree Friedman Herbert, Paul Garcia, Bob Bigney, Sylvia Carreon, Martin Morgades)*

**4. Call to the Public (for items not on the agenda):**

No members of the public were present to discuss items not on the agenda.

**5. Update and Discussion: On Open Space Activities**

Karina Brasgalla, Planning and Inspections Department addressed the board and discussed details on recent activities and showed a presentation.

The board members asked questions and were answered.

**6. Update and Discussion: On WinterFest 2020**

Diana Cepeda, Museums & Cultural Affairs Department addressed the board and discussed details over activities and gave a presentation on WinterFest 2020.

The board members asked questions and were answered.

**7. Presentation: On Amateur Boxing Information**

Joe Rodriguez, Assistant Director addressed the board and gave a detailed presentation on Amateur Boxing information.

Brenda Romero, Programs Manager addressed the board and gave additional information on Amateur Boxing.

The board members asked questions and were answered.

**8. Discussion: Identify Items for Future Agendas**

Ben Fyffe, Parks & Recreation Director addressed the board to discuss the quarterly reports that will be presented to the board in future agendas. The board will have a rotation of reports that include: Capital Improvement Projects, Park Maintenance reports from Streets and Maintenance department, and updates from Open Space. Lastly, Ben Fyffe will also re-report on Phase 1 plans for the department.

**9. Adjournment: at 6:27pm**

Minutes submitted by Rocio Rivas, Board Recording Secretary