



# MINUTES

## PARKS & RECREATION ADVISORY BOARD MEETING

Tuesday, July 11, 2006  
6:00 p.m.  
Memorial Park Senior Center  
1800 Byron Street

### **Members Present**

Eileen Karlsruher, Chairman  
Mitch Doblado, Vice Chair  
Matthew Carroll  
Jose L. Gutierrez  
Alice Davis  
Henry Stokes  
Yolanda Cordova  
Daniel Delahaye  
Olga Holguin  
Joel F. Barrios  
Hector Munoz  
Walt Phillips  
Gail Caldwell  
Mary Leroy  
Cherilyn Dorsey

### **Members Absent**

Robert Gonzales  
Alma Wilson  
Kelly Duke  
Carl Pataky

### **Staff Present**

Dr. Norman C. Merrifield  
Barry Russell  
Lucy Martinez  
Joe Rodriguez  
Doug Barnes  
Pete Dunavant

### **Others Present:**

Veronica Harris, P+3

**Late Arrivals/Early Departures:** Yolanda Cordova left at 7:26 p.m., Matthew Carroll left at 7:30 p.m., Cherilyn Dorsey left at 7:30 p.m., Olga Holguin left at 8:00 p.m.

1. **Meeting called to order** by Chairperson, Eileen Karlsruher at 6:00 p.m.
2. **Approval of the Minutes:** Henry Stokes made a motion to approve the Minutes for June 6, 2006, Matthew Carroll seconds the motion; all in favor; motion past unanimously.
3. **Petitions and Communications from the Public:**
  - a) Eileen Karlsruher, Chairperson informed the members and public that there will be Comprehensive Master Plan meetings on July 18 at Memorial Senior Center, 1800 Byron, July 19 on the Westside at 650 Wallenberg Drive, Galatzan Recreation Center and July 26, 2006 in the Lower Valley at the Mission Valley Command Center located at 9011 Escobar. All three meetings start at 6:00 p.m. and are being held for public input. Budget hearings for the Park's Department are July 20, 2006 with the Final Master Plan presented to City Council August 22, 2006. Anyone of the Board Members may attend these meeting and speak in support of the Park's Budget is welcomed. (Meetings held at City Hall/Council Chambers @ 1:00 p.m.)
  - b) Barry Russell, Assistant Director stated that there is a group of 41 members on an organizing committee to have 5 meetings and their goal is to identify the 250 arroyos and how they can be attached to open spaces. Also, they will be discussing the funding for the purchase of open spaces. At this time there is a fund of \$2,000,000 for purchase of open spaces.
4. **Parks and Recreation Staff Announcements:**
  - a) Joe Rodriguez, Recreation Services Manager for the Park's Department invited everyone to the Park's Healthy Hearts Walk, Saturday, July 15, 2006 at Veteran's Park at 9:00 a.m. Also, Armijo Recreation Center will be holding their summer Talent Show, July 27 on Thursday at 6:00 p.m. He stated that Club Rec has been a great success.

- b) Cheryl Dorsey, Park's Advisory Board member informed the board that KDBC TV will be airing the last commercial for Club Rec, Tuesday July 11, 2006 after running for 5 weeks.

5. **Eileen Karlsruher has requested item #8 be deleted: Mitch Doblado motions to have item #8 deleted; Matthew Carroll seconds the motion; all in favor; motion past unanimously.**
6. **Information and Discussion on Status Report of QOL Projects being managed by P+3.** Veronica Harris, Project Manager for P+3 stated that Fort Bliss is still on hold and in Washington. No project is in design at this time. The Westside Sports Complex and Pavo Real are in the bid process. Package #4, Shearman and Pecan Grove are ready to be awarded this month.
7. **Discussion and Action on Fees and Charges for 2006-07:** Pete Dunavant, Administrative Analyst for Parks and Recreation discussed changes of fees proposed for the next budget. Changes include fee increase to Sports Leagues with increase to player fees with the exception being Football. Background check fees will be increased cost based, identifications cards will go up from \$3 a year to \$5 for a 3-year pass. Athletic field rentals fee will increase for the practice permits from \$4 to \$10 (1.5 Hour) and practice permits with the lights from \$11 to \$25. The Player Fee primarily impacts the independent leagues and costs are not being recovered therefore fee could increase much more than \$5 a season.  
**Doug Barnes, Sports Manager for the Parks and Recreation Department** discussed the difference between the City League and Independent League. Pete Dunavant stated that some rates were combined for the Shelter Rentals, Reserves and the Plazas and times were combined also. Daycare and Childcare fees were also changed and are set by each center based upon the Center. No transportation for Daycare will be offered after September 2006. Promotions such as Art in the Park are being combined into one rental fee of \$75 rental a booth for 2 days. Sports Showcase such as banquets are being increased \$1 per person. **Jose Gutierrez makes a motion to approve Fees and Charges as presented; Matthew Carroll seconds the motion; all in favor; motion past unanimously.**  
**Joel Barrios makes a second motion that the board appoint a subcommittee to work with the Sports Department to help resolve the issue of utilization fees, player fees, League fees or Independent League fees. Henry Stokes seconds the motion; all in favor; motion past unanimously. Volunteers for this subcommittee include Hector Munoz, Joel Barrios and Henry Stokes.**
8. **Discussion and Action on Park Naming Policy by Dr. Norman Merrifield:** Dr. Merrifield stated the Park Naming Policy has been revised several times and there is a relationship with the MOU. As for the issue of memorializing the Parks, records are not organized. A new Archivist has been hired by the City and she is willing to work with Parks to begin the process of identifying and organizing deeds to the Parks. **Daniel Delahaye moves to table this item until proposed Resolution is returned from the Park Naming Subcommittee with a recommendation to full board; Henry Stokes seconds the motion; all in favor; motion past unanimously.**
9. **Discussion and Action on Facility Use Agreement Policy by Doug Barnes, Sports Manager of Parks and Recreation Department.** Mr. Barnes stated that the (draft) application form developed will be used to identify the name of the organization, whether it is non-profit, contact name and what exactly is to be done such as a parade, whether alcohol will be present in advance of using a facility. The form will then be categorized as outlined in the policy for Park Facility Use Agreement. Depending on the information acquired, this organization will be charged either for profit or non-profit category to be treated fairly or equally with no exceptions. Setting this policy will help classify the groups continuously wanting to use our facilities free of charge or at a reduced rate. **Walt Phillips motions to approve the Facility Use Agreement Policy; Jose Gutierrez seconds the motion; all in favor; motion approved unanimously.**
10. **Discussion and Information on Outcome of the Sports Grievance Subcommittee Meeting held June 21, 2006:** Henry Stokes discussed events that occurred at the Sports Grievance Subcommittee and stated that Suspensions were upheld by the committee.
11. **Meeting Adjourned at 8:10 p.m.**