



## PARKS AND RECREATION ADVISORY BOARD

September 10, 2018

5:30 p.m. - Basement, Thorman Conference Room  
801 Texas Ave., City Bldg. 3, El Paso, Texas

### Minutes

#### Members Present: (6)

District 2 – David J. Ochoa  
District 3 – Edward Frausto  
District 4 – Julia Smith  
District 5 – Theresa Welch Fordham (Vice Chair)  
District 7 – Sylvia Carreon  
District 8 – Simon Chandler (Chair)

#### Members Absent: (3)

Mayor – Adrienne Moody  
District 1 – Romaree Friedman Herbert  
District 6 – Sandra Olivar

#### City Staff Present

Tracy Novak, Director  
Elsa Ramirez, Board Recording Secretary  
Joel McKnight, Assistant Director - **Absent**  
Joe Rodriguez, Interim Assistant Director  
Hawk Scott, Recreation Programs Manager-Sports  
Steve Lunsford, Park Superintendent

#### City Attorney – Legal

Leslie Jean-Pierre, Assistant City Attorney

#### Public Present

None

1. Agenda Item #1. Meeting Called to Order  
Simon Chandler, Chair, called the meeting to order at 5:30 p.m.
2. Agenda Item #2. Approval of Minutes: August 13, 2018  
Simon Chandler, Chair, asked the Board members if they had time to review the minutes and approve.  
  
*Motion by Theresa Welch Fordham to accept minutes as written, seconded by Edward Frausto.  
Motion carried (unanimous).*
3. Agenda Item #3. Call to the Public (for items not on the agenda)  
None
4. Agenda Item #4. **Update and Discussion:** Park Maintenance Activities – Steve Lunsford, Land Management Superintendent

Steve Lunsford, Land Management Superintendent made the following report:

- Fertilization/Irrigation season
- Overseeding of six fields
  - Tracy stated that requests were received from community, so they started with the westside.
- A detailed report on Arbor Day program will be made to Tree Subcommittee at their next meeting. Also, invitations have been mailed out.

A discussion was held with Board members on items reported by Mr. Lunsford.

Tracy Novak, Director, introduced Hawk Scott as the new Recreation Program Manager for Sports. There was a reorganization of staff made which is as follows: Hawk Scott will be managing the Sports division, Andrea Schiechl will now be managing Aquatics, and Wright Stanton III will be managing the Recreation division.

Hawk Scott, new Recreation Programs Manager-Sports, introduced himself and gave a brief description of his background to the Board.

5. Agenda Item #5. **Information Update:** Budget Update – Tracy Novak, Director

Tracy Novak, Director, made a presentation to the Board on the approved budget.

A discussion was held with the Board on this item.

6. Agenda Item #6. **Subcommittees:**

- a. **Discussion and Action:** Subcommittee Assignments (as needed)
- b. **Discussion and Action:** Pending Subcommittee Recommendations (as needed)

7. Agenda Item #7. **Reports on Recent Activity**

- a. Recent City Council Agenda Items List

There was a question in regards to one of the items from Board.

- b. Upcoming Committee Meetings List
- c. Land Acquisition List - None
- d. Parks and Recreation Construction Projects List

No questions from Board on items b or d.

8. Agenda Item #8. **Discussion:** Identify Items for Future Agendas

1. Arbor Day Update
2. Projects for District 2

9. Adjournment – 6:22 p.m.

Minutes submitted by Elsa Ramirez, Board Recording Secretary