



**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING  
CITY HALL BUILDING, 2 CIVIC CENTER PLAZA  
10<sup>TH</sup> FLOOR LARGE CONFERENCE ROOM  
FEBRUARY 26, 2010  
9:05 A.M.**

**MINUTES**

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:15 a.m. Chair Olivas present and presiding and the following committee members answered roll call.

**MEMBERS PRESENT:**

Bobby Bowling, IV  
Lamar Skarda  
Charlie Wakeem  
Dan Olivas  
Richard Pineda  
Ray Adauto

**MEMBERS ABSENT:**

Carlos Gallinar  
Sal Masoud  
Mark Dyer

**A G E N D A**

1. Staff presentation and CIAC discussion and comments on Revised EPWU Report on Impact Fees program.

The EPWU provided a progress report outlining the responsibilities assigned to the CIAC before and after the adoption of the impact fees.

Marcela Navarrete from the EPWU gave a brief summary report prepared by the El Paso Water Utilities and submitted the following recommendations for consideration by the CIAC:

- EPWU staff finds that there is no reason to make any changes to the Land Use Assumptions (LUAs) and Capital Improvements Plan (CIP) as adopted by City Council on March 24, 2009, and
  - For the period of May 12, 2009, to November 11, 2009, EPWU has assessed impact fees for two platted properties in the Eastside Service area, and,
  - There has been no impact fee revenue collected during the period of May 12, 2009, to November 11, 2009.
2. Provide supplemental comments to Semiannual CIAC report as needed on:
    - a) Progress on the capital improvements plan
    - b) Any perceived inequities in said plan or impact fees
    - c) Any updates needed

No action was taken.

3. Report and action on the City's program and draft policy to implement a credit program for affordable housing related to impact fees.

Bill Lilly, Director for Community and Human Development, gave a brief summary on affordable housing and noted that there is a provision to allow the City Manager to waive impact fees for affordable housing as defined by 41. U.S.C. Section 12745.

**ACTION:** Motion made by Mr. Wakeem, seconded by Mr. Bowling, and unanimously carried to **ADOPT THE MODIFICATION OF IMPACT FEE REQUIREMENT, INCLUDING REDUCTION OR WAIVER OF FEES AND ALTERNATIVE METHODS OF FEE PAYMENT FOR AFFORDABLE HOUSING DEVELOPMENT WITH CLARIFICATION FROM LEGAL THAT THE WORDING FOR THE 75% IS THAT WHICH WAS CONVEYED TODAY.**

Motion passed.

4. Approval of the minutes for CIAC meeting of November 18, 2009.

**ACTION:** Motion made by Mr. Adauto, seconded by Mr. Bowling, and unanimously carried to approve the minutes for the CIAC meeting of November 18, 2009, with the following modification, the name of Mr. Piñeda should be corrected to read Mr. **Pineda**.

Motion passed.

5. Adjournment.

**ACTION:** Motion made by Mr. Adauto, seconded by Mr. Pineda, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING AT 9:52 AM.**

Motion passed.

Approved as to form:



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Mathew McElroy, City Plan Commission Executive Secretary