



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: April 14, 2016
TIME: 9:00 A.M.
PLACE: City 1 – Council Chambers, 1st Floor
300 N. Campbell
El Paso, Texas

MINUTES

BOARD MEMBERS PRESENT:

Board member Randy Bowling
Board member John Paul Gray
Board member Conrad Carl Conde
Board member Joe Rosales
Board member Sal Masoud
Board member Luis Leon
Board member Sam Shallenberger

BOARD MEMBERS ABSENT:

Board member Mark Dyer
Board member Alejandro Gonzales

The Capital Improvements Advisory Committee meeting met at the above place and date.

1. Discussion and Action of the following:

a. Election of Chair and Vice-Chair

ACTION: Motion made by Board member Conrad Conde, seconded by Board member Sam Shallenberger, and unanimously carried **TO APPOINT RANDY BOWLING AS CHAIR FOR THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.**

Motion passed.

ACTION: Motion made by Board member Conrad Conde, seconded by Board member Luis Leon, to **APPOINT BOARD MEMBER SAM SHALLENBERGER AS VICE-CHAIR FOR THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.**

Motion passed.

b. Staff presentation and EPWU Report on Impact Fees program.

Art Duran, CFO for the EPWU presented the Spring 2016 EPWU Report on the Water and Wastewater Impact Fee Program for September 1, 2015 through February 29, 2016. He noted that a total of 2 new subdivisions have been recorded and four applications have been submitted with an Impact Fee Service Area from September 1, 2015 to February 29, 2016. A total of 80 subdivisions have been assessed an Impact Fee from May 12, 2009 to present; 51 subdivisions have been recorded, and 29 subdivisions are in process.

Mr. Duran provided a summary of the Capital Improvements Plan and a review of the impact Fee collections. He noted that at this time there is no reason to make any changes or recommendations to amend the Land Use Assumptions (LUA) and Capital Improvements Plan (CIP) adopted on March 4, 2014.

The total cost today from March 24, 2009 through February 29, 2016, is \$8,926,376. A total of \$36,278,348 has been spent on the Wastewater Impact Fee for the same period. Revenues collected since the inception of Impact Fees through February 29, 2016, is \$1,864,215 for Northeast, \$1,691,507 from Westside, and \$882,554 for Eastside.

Mr. Duran responded to questions from the board members and noted that impact fees are based on meter size.

Chair Randy Bowling asked for public comments. There was no response.

- c. Filing of semi-annual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fees.

ACTION: Motion made by board member Conrad Conde, seconded by board member Joe Rosales, and unanimously carried to **APPROVE THE FILING OF THE SEMI-ANNUAL REPORT AND REPORT OF ANY PERCEIVED INEQUITIES IN IMPLEMENTING THE CAPITAL IMPROVEMENTS PLAN OR IMPOSING OF THE IMPACT FEES.**

Motion passed.

2. Approval of the minutes for the CIAC meeting of October 15, 2015.

ACTION: Motion made by board member Conrad Conde, seconded by board member Joe Rosales, and unanimously carried to **APPROVE THE MINUTES FOR THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING FOR OCTOBER 15, 2015.**

Motion passed.

3. Adjournment

Without objection, the Capital Improvements Advisory Committee meeting was adjourned at 9:15am.

Approved as to form:



Larry F. Nichols / Executive Secretary
Capital Improvements Advisory Committee