



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: October 15, 2015
TIME: 9:00 A.M.
PLACE: City Hall – Council Chambers, 1st Floor
300 N. Campbell
El Paso, Texas

MINUTES

The Capital Improvements Advisory Committee meeting met at the above place and date.

Kimberly Forsyth, Program Manager for Planning & Inspections Department, noted that the first order of business for this meeting, was the selection of an acting chair because of the absence of a chair and vice-chair.

ACTION: Motion made by board member Sal Masoud, seconded by board member Alejandro Gonzalez, and unanimously carried to **NOMINATE MR. CONRAD CONDE AS ACTING CHAIR FOR THIS MEETING.**

Motion passed.

The meeting was called to order at 9:14 a.m. by Acting Chair Conrad Conde.

The following board members answered roll call.

BOARD MEMBERS PRESENT:

Board member: Luis Leon
Board member: Conrad Conde
Board member: Sal Masoud
Board member: Alejandro Gonzalez
Board member: Joe Rosales

BOARD MEMBERS ABSENT:

Board member: Randy Bowling
Board member: Sam Shallenberger
Board member: John Paul Gray
Board member: Mark Dyer

1. Discussion and Action of the following:

a. Staff presentation and EPWU Report on Impact Fees program.

Art Duran, CFO for the EPWU presented the Fall 2015 EPWU Report on the Water and Wastewater Impact Fee Program for March 1, 2015 through August 31, 2015. A total of eleven (11) subdivision applications were submitted within an Impact Fee Service Area from March 1, 2015, to August 31, 2015. A total of 77 subdivisions have been assessed an Impact Fee from May 12, 2009 to present; 49 subdivisions have been recorded, and 28 subdivisions are in process.

Mr. Duran provided a summary of the Capital Improvements Plan and a review of the impact fee collections. He noted that there is no reason to make any changes or recommendations to amend the Land Use Assumptions (LUA) and Capital Improvements Plan (CIP) adopted on March 4, 2014.

The total cost today from March 4, 2009 through August 31, 2015 is \$8,296,893. On the Wastewater Impact Fee for the same period, \$36,117,420 have been spent. Most of the expenses have been on the Loop 375 Eastside Interceptor and the Mowad – Westway Interceptor. The revenues collected for the same period, since the inception of Impact Fees through August 31, 2015, is \$1,746,695 on the Northeast, \$1,539,074 on the Westside, and \$667,619 on the Eastside. He gave a breakdown between the Water and Wastewater.

The total project cost incurred for Water Impact Fee CIP Projects costs from March 24, 2009 through August 31, 2015, a total of \$8,296,893 have been spent. He gave a breakdown of total revenues collected on the Northeast, Eastside and Westside.

Mr. Duran responded to questions from board member Gonzalez.

The board suggested to add another column on Table 4, to include the percentage built. Mr. Duran concurred with the board's request.

Acting chair Conrad Conde asked if there was any public comments. There was no response.

ACTION: Motion made by board member Sal Masoud, seconded by board member Joe Rosales, and unanimously carried to **APPROVE THE IMPACT FEES PROGRAM REPORT PRESENTED BY THE EPWU WITH THE FOLLOWING AMENDMENTS:**

- **CHANGE THE TOTAL OF NEW SUBDIVISIONS FROM 9 (NINE) TO 11 (ELEVEN, AND**
- **ADD A NOTATION IN THE REPORT CLARIFYING THAT ANYTHING LABELED NORTHWEST SHOULD BE CONSIDERED WESTSIDE.**

Motion passed.

- b. **Filing of semi-annual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fees.**

1ST MOTION:

ACTION: Motion made by board member Sal Masoud, seconded by board member Joe Rosales, and unanimously carried to **APPROVE THE FILING OF THE SEMI-ANNUAL REPORT AND REPORT OF ANY PERCEIVED INEQUITIES IN IMPLEMENTING THE CAPITAL IMPROVEMENTS PLAN OR IMPOSING OF THE IMPACT FEES.**

Motion passed.

2ND MOTION:

ACTION: Motion made by board member Sal Masoud, seconded by board member Joe Rosales, and unanimously carried to **RECONSIDER ITEM 1-B.**

Motion passed.

3RD MOTION:

ACTION: Motion made by board member Sal Masoud, seconded by board member Joe Rosales, and unanimously carried to **APPROVE THE FILING OF THE SEMI-ANNUAL REPORT AND REPORT OF ANY PERCEIVED INEQUITIES IN IMPLEMENTING THE CAPITAL IMPROVEMENTS PLAN OR IMPOSING OF THE IMPACT FEES WITH THE AMENDMENT TO CHANGE THE TOTAL OF NEW SUBDIVISIONS FROM NINE (9) TO ELEVEN (11).**

Motion passed.

2. Approval of the minutes for the CIAC meeting of April 23, 2015.

ACTION: Motion made by board member Joe Rosales, seconded by board member Sal Masoud, and unanimously carried to **APPROVE THE MINUTES FOR THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING HELD APRIL 23, 2015.**

Motion passed.

3. Adjournment

ACTION: Motion made by board member Sal Masoud, seconded by board member Joe Rosales, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING AT 9:41 AM.**

Motion passed.

A handwritten signature in blue ink, appearing to read 'C. Gallina', is written over a horizontal line.

Carlos Gallina, Executive Secretary

