



## CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

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**DATE:** November 10, 2016  
**TIME:** 9:00 A.M.  
**PLACE:** City 1 – Council Chambers, 1<sup>st</sup> Floor  
300 N. Campbell  
El Paso, Texas

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### MINUTES

#### **BOARD MEMBERS PRESENT:**

Board member Randy Bowling  
Board member John Paul Gray  
Board member Conrad Carl Conde  
Board member Joe Rosales  
Board member Luis Leon  
Board member Sam Shallenberger

#### **BOARD MEMBER ABSENT:**

Board member Alejandro Gonzales

#### 1. Discussion and Action of the following:

##### a. Staff presentation and EPWU Report on Impact Fees Program.

Art Duran, CFO for the EPWU presented the Fall 2016 EPWU Report on the Water and Wastewater Impact Fee Program for March 1, 2016, through August 31, 2016. He noted that a total of 6 new subdivisions have been recorded and nine applications have been submitted with an Impact Fee Service Area from March 1, 2016, to August 31, 2016. A total of 85 subdivisions have been assessed an Impact Fee from May 12, 2009 to August 31, 2016; 57 subdivisions have been recorded, and 28 subdivisions are in process.

Mr. Duran provided a summary of the Capital Improvements Plan and a review of the impact Fee collections. He noted that at this time there is no reason to make any changes or recommendations to amend the Land Use Assumptions (LUA) and Capital Improvements Plan (CIP) adopted on March 4, 2014.

The total cost from March 24, 2009, through August 31, 2016, is \$144,570,000. A total of \$11,930,055 has been spent on the Wastewater Impact Fee for the same period. The biggest project was Loop 375 which is almost completed and the cost was almost \$30,000,000. Revenues collected of the Water & Wastewater Impact Fee Revenues collected from inception through August 31, 2016, are \$2,081,834 for Northeast, \$2,199,797 from Westside, and \$1,030,675 for Eastside.

Mr. Duran concluded his report and responded to questions from the board members.

Chair Randy Bowling asked for public comments. There was no response.

**ACTION:** Motion made by board member Joe Rosales, seconded by board member Sam Shallenberger, and unanimously carried to **APPROVE THE EPWU REPORT ON IMPACT FEES PROGRAM.**

Motion passed.

- b. Filing of semi-annual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fees.
- 2. Approval of the minutes for the CIAC meeting of April 14, 2016.


**ACTION:** Motion made by board member Joe Rosales, seconded by board member Sam Shallenberger, and unanimously carried to **APPROVE THE MINUTES FOR THE CIAC MEETING HELD ON APRIL 14, 2016.**

Kimberly Forsyth, Program Manager for Planning & Inspections Department, noted that several of the board member's term recently expired and staff has notified council members so that they have the option of reappointing or selecting another appointee.

- 3. Adjournment

Without objection, the Capital Improvements Advisory Committee meeting was adjourned at 9:35am.

Approved as to form:

  
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Alex Hoffman, Executive Secretary  
Capital Improvements Advisory Committee